

**From The Director's Office:**

October brought us trees dropping leaves, higher than average temperatures, Halloween along with a new public works team member and a start on providing the Police Department with much needed space.

We are pleased to announce Martin Montalvo has joined the Public Works Department as the Operations Manager. He comes to us with over 20 years of Public Works and Emergency Management experience the last six of which have been in the Portland Metro Region. We look forward to using his expertise to help us manage projects, improve processes, support staff and reenergize our emergency management program. Additionally, Martin serves in the Coast Guard Reserve as a 1st Class Petty Officer. Welcome Martin!



The City Facility Master Plan identified the top two facility needs for the City were to provide the Police Department with a larger work area and to relocate Public Works to a unified complex.

To achieve that goal it was determined the Public Works Department would move to a different location to allow the Police Department to take over the Public Works/Police Offices building.

Based on the Facility Master Plan recommendation, the City purchased 7.58 acre of property on Boberg Road (just north of the SMART/Fleet facility) on which to site the Public Works Complex.

The next step in the process is determining funding needs for the PW Complex and options for phasing the project. A Request for Proposal (RFP) was issued in mid-October seeking consultant services related to the development of a site master plan for the designated property including conceptual designs, cost estimates and construction phasing plans. Submittals are due November 19.

## Facilities Division

### Falling Leaves

Autumn is here and the Facilities crew has been busy keeping up with the dropped foliage from the trees surrounding the City's buildings and parking lots. We were happy to demonstrate how effective our vacuum truck loader is to the City of Lake Oswego Parks and Recreation team, who reached out to us earlier in the month, curious as to what type of equipment we use to help mitigate leaf debris during this time of the year.



### Recycling Run

The semi-annual lamp and ballast recycling run was completed at the end of October. One hundred and eighty five (185) lamps and 228 pounds of ballasts were packaged and taken to Batteries Plus for appropriately recycling. Just that much less hazardous waste in our landfills.



## Facilities Division

### Bulky Waste Day II

On October 27<sup>th</sup>, the City of Wilsonville collaborated with Republic Services to provide the citizens of Wilsonville the second bulky waste day of the year. This event allows citizens the opportunity to discard unwanted materials (with the exception of hazardous materials, construction debris, tires, and regular household garbage) free of charge at the Republic Services Recycling Center just off Ridder Road. Citizens that took advantage of this event were strongly encouraged to bring toiletry donations which were gathered and delivered to Wilsonville Community Sharing, who in turn sort the items, assemble kits to provide to local families in need.

Throughout the event, which lasted from 9AM-1PM, there was a solid string of traffic coming in and out of the recycling center. Over 300 customers were quite pleased to offload over 96 tons of unwanted material. A large majority of the participants donated toiletry items before driving to the scales. Thank you very much to Cathryn Breitbarth, Hector Castillo and the rest of the Republic Services crew that helped us plan and execute the event.



## Facilities Division

### Sidewalk Grind

Due to the settling of the concrete and the growth of the adjacent tree's root system, several sidewalk panels around City Hall were identified as potential trip hazards. To rectify the problem, the Roads Divisions provided training to the Facilities team on the use of concrete grinding equipment. Staff were able to remove the problem areas on City properties.



### Fire Extinguisher Recertification

This last month team member Robert Todd ensured the recertification of fire extinguishers within City Facilities. A total of 90 extinguishers were checked and re-certified by National Fire Fighter Corp. Six of the extinguisher were exchanged for new ones. Robert does an excellent job with life and safety checks every month making sure extinguishers, AED's, and exit signs within City Facilities are properly functioning and up to code.

## Utilities Division



### Meters and Boxes

Replacing meters and meter boxes is an example of routine maintenance performed by the Utilities Division. Water Distribution Technician Chris Reece and Utility Maintenance Specialist Sam Kinnaman finish a sidewalk panel for meter box replacements on Champoeg Court.



## Road and Stormwater Division

### Stormwater Outfall Inspections

During the beautiful weather of October, Public Works and Natural Resources staff teamed up to take a journey down the Willamette River to inspect stormwater outfalls which the City of Wilsonville owns. While performing inspections staff also cleaned garbage out the river. From this outing we were able to identify some areas of concern, such as the one in the picture below showing a crush pipe. As a result the City will be able to resolve the issues before any major winter storms occur.

