



MAY MONTHLY REPORT

From the Director:

Can't believe we have made it to June 1!

May was a busy month in the Finance Department. We held two successful Budget Committee Meetings with great discussions about the financial plan for FY2021-22. The budget will be presented to City Council at the June 7 meeting for adoption.

The MUNIS kick off for Utility Billing was quite successful. While we will certainly need to change some of our current practices, the system does have a similar feel as Eden which should help with the transition. Cricket and Eleesa are excited to take on the project and look forward to their next training session.

Payroll goes live with MUNIS this month with the first official payday on July 2. The HR/Payroll implementation team has been working night and day to get this implementation ready to go. Their hard work is much appreciated!!

And alas, this is my last Finance report for the City of Wilsonville. It has been a pleasure working for the citizens of Wilsonville and will look back at the last 17 years with many fond memories. The City is fortunate to have a very dedicated Finance staff with a great mix of experienced and enthusiastic employees that will continue to provide excellent service to the community.

Have a great summer.

-Cathy Rodocker

By the Numbers:

Finance Statistics for the period of July 1, 2020-May 31, 2021

Please Note: Utility Billing is reported with a one month lag.

<u>Utility Billing:</u>	<u>Accounts Payable:</u>	<u>Municipal Court:</u>	
Total Monthly Bills	67,795 April AP Pymts	\$4.1M Total Citations Issued	1,413
New Customers	955 Payments Processed	304 Total Suspensions Issued	326
New Service Locations	109	Ticket Revenue	\$165,213

FY21 Financial Update:

General Fund:

Overall, General Fund revenues and expenditures are coming in as anticipated. Revenues are currently recorded at 92% of budget and expenditures at 69%.

Building Inspection Fund:

To date, the Building Inspection fund is seeing their expenses exceed their revenues by \$249K. Revenues overall have come in higher than anticipated and expenditures are on track to meet budgeted expenses.

Community Development Fund:

The CD fund's revenues continue to exceed the expenses by over \$878K. This is great news as the increase in fund balance will provide future funding. A complete review of all revenues and expenditures will need to take place during FY2021-22 to create a path to financial stability for the fund.

Road Operating Fund:

The Gas Tax Funds received during the month of May have not been recorded as of 6/1/2021. Overall, the Road Operating Fund should end the fiscal year with revenues exceeding the expenditures.

Utility Funds:

All of the utility accounts are currently meeting budget expectations.

City of Wilsonville - Fund Summaries
Reporting Month: MAY FY 2021

	Current Year Budget	Year to Date Activity	Remaining Balance	Remaining %
110 - General Fund				
Taxes	\$ 11,954,800	\$ 11,221,968	\$ 732,832	6%
Intergovernmental	2,415,495	2,341,929	73,566	3%
Licenses and permits	182,750	183,899	(1,149)	-1%
Charges for services	672,610	385,283	287,327	43%
Fines and forfeitures	320,000	164,110	155,890	49%
Investment revenue	163,900	198,540	(34,640)	-21%
Other revenues	745,250	611,119	134,131	18%
Transfers in	4,161,046	3,772,293	388,754	9%
TOTAL REVENUES	\$ 20,615,851	\$ 18,879,139	\$ 1,736,712	8%
Personnel services	\$ 9,334,432	\$ 7,530,449	\$ 1,803,983	19%
Materials and services	10,544,247	6,626,423	3,917,824	37%
Capital outlay	20,000	33,182	(13,182)	-66%
Transfers out	6,823,062	4,245,332	2,577,730	38%
TOTAL EXPENDITURES	\$ 26,721,741	\$ 18,435,387	\$ 8,286,354	31%
610 - Fleet Fund				
Charges for services	\$ 1,411,703	\$ 1,294,448	\$ 117,255	8%
Investment revenue	9,600	13,956	(4,356)	-45%
Other revenues	18,000	11,094	6,906	38%
TOTAL REVENUES	\$ 1,439,303	\$ 1,319,498	\$ 119,805	8%
Personnel services	\$ 788,700	\$ 603,106	\$ 185,594	24%
Materials and services	676,906	516,471	160,435	24%
Capital outlay	65,000	23,676	41,324	64%
Transfers out	2,400	2,200	200	8%
TOTAL EXPENDITURES	\$ 1,533,006	\$ 1,145,452	\$ 387,554	25%
230 - Building Inspection Fund				
Licenses and permits	\$ 950,565	\$ 971,713	\$ (21,148)	-2%
Charges for services	9,600	8,800	800	8%
Investment revenue	22,800	38,633	(15,833)	-69%
Transfers in	40,883	37,477	3,406	8%
TOTAL REVENUES	\$ 1,023,848	\$ 1,056,622	\$ (32,774)	-3%
Personnel services	\$ 1,081,750	\$ 865,014	\$ 216,736	20%
Materials and services	165,347	129,058	36,289	22%
Transfers out	405,321	311,082	94,240	23%
TOTAL EXPENDITURES	\$ 1,652,418	\$ 1,305,154	\$ 347,264	21%
231 - Community Development Fund				
Intergovernmental	\$ 63,000	\$ 34,109	\$ 28,891	46%
Licenses and permits	709,723	774,327	(64,604)	-9%
Charges for services	619,450	559,956	59,494	10%
Investment revenue	12,500	38,060	(25,560)	-204%
Other revenues	250	328	(78)	-31%
Transfers in	3,145,331	2,813,500	331,831	11%
TOTAL REVENUES	\$ 4,550,254	\$ 4,220,280	\$ 329,974	7%
Personnel services	\$ 3,215,620	\$ 2,457,884	\$ 757,736	24%
Materials and services	712,625	348,571	364,054	51%
Transfers out	584,243	535,557	48,686	8%
TOTAL EXPENDITURES	\$ 4,512,488	\$ 3,342,012	\$ 1,170,476	26%
240 - Road Operating Fund				
Intergovernmental	\$ 2,382,151	\$ 1,271,199	\$ 1,110,952	47%
Investment revenue	2,000	23,435	(21,435)	-1072%
Other revenues	2,000	2,441	(441)	-22%
TOTAL REVENUES	\$ 2,386,151	\$ 1,297,075	\$ 1,089,076	46%
Personnel services	\$ 382,270	\$ 301,351	\$ 80,919	21%
Materials and services	514,578	284,808	229,770	45%
Capital outlay	13,000	10,246	2,754	21%
Debt service	82,000	81,446	554	1%
Transfers out	1,675,765	298,532	1,377,233	82%
TOTAL EXPENDITURES	\$ 2,667,613	\$ 976,383	\$ 1,691,230	63%

City of Wilsonville - Fund Summaries
Reporting Month: MAY FY 2021

	Current Year Budget	Year to Date Activity	Remaining Balance	Remaining %
241 - Road Maintenance Fund				
Charges for services	\$ 2,065,000	\$ 1,961,840	\$ 103,160	5%
Investment revenue	3,100	41,937	(38,837)	-1253%
TOTAL REVENUES	\$ 2,068,100	\$ 2,003,777	\$ 64,323	3%
Transfers out	\$ 4,092,922	\$ 1,099,092	\$ 2,993,830	73%
TOTAL EXPENDITURES	\$ 4,092,922	\$ 1,099,092	\$ 2,993,830	73%
260 - Transit Fund				
Taxes	\$ 5,050,000	\$ 5,326,399	\$ (276,399)	-5%
Intergovernmental	5,296,588	1,715,372	3,581,216	68%
Charges for services	170,000	-	170,000	100%
Fines and forfeitures	5,000	147,976	(142,976)	-2860%
Investment revenue	31,100	58,198	(27,098)	-87%
Other revenues	16,000	-	16,000	100%
TOTAL REVENUES	\$ 10,568,688	\$ 7,247,945	\$ 3,320,743	31%
Personnel services	\$ 4,106,110	\$ 3,145,856	\$ 960,254	23%
Materials and services	2,268,268	1,469,838	798,430	35%
Capital outlay	2,629,941	495,099	2,134,842	81%
Transfers out	808,863	544,841	264,022	33%
TOTAL EXPENDITURES	\$ 9,813,182	\$ 5,655,634	\$ 4,157,548	42%
510 - Water Operating Fund				
Charges for services	\$ 9,006,000	\$ 8,353,225	\$ 652,775	7%
Fines and forfeitures	19,000	(27)	19,027	100%
Investment revenue	195,000	249,517	(54,517)	-28%
Other revenues	12,000	33,221	(21,221)	-177%
Transfers in	183,270	183,253	17	0%
TOTAL REVENUES	\$ 9,415,270	\$ 8,819,189	\$ 596,081	6%
Personnel services	\$ 615,190	\$ 422,640	\$ 192,550	31%
Materials and services	4,405,491	3,512,084	893,407	20%
Capital outlay	426,000	216,129	209,871	49%
Transfers out	4,053,411	973,581	3,079,830	76%
TOTAL EXPENDITURES	\$ 9,500,092	\$ 5,124,434	\$ 4,375,658	46%
520 - Sewer Operating Fund				
Charges for services	\$ 8,147,000	\$ 7,170,224	\$ 976,776	12%
Investment revenue	196,200	254,378	(58,178)	-30%
Other revenues	18,000	33,400	(15,400)	-86%
Loan proceeds	-	23,501,695	(23,501,695)	-
Transfers in	600,000	600,000	-	0%
TOTAL REVENUES	\$ 8,961,200	\$ 31,559,697	\$ (22,598,497)	-252%
Personnel services	\$ 365,500	\$ 270,927	\$ 94,573	26%
Materials and services	3,761,624	2,709,838	1,051,786	28%
Capital outlay	88,177	-	88,177	100%
Debt service	2,960,000	24,675,551	(21,715,551)	-734%
Transfers out	4,736,147	1,607,663	3,128,484	66%
TOTAL EXPENDITURES	\$ 11,911,448	\$ 29,263,980	\$ (17,352,532)	-146%
550 - Street Lighting Fund				
Charges for services	\$ 524,150	\$ 494,610	\$ 29,540	6%
Investment revenue	12,500	16,208	(3,708)	-30%
TOTAL REVENUES	\$ 536,650	\$ 510,818	\$ 25,832	5%
Materials and services	\$ 381,320	\$ 287,178	\$ 94,142	25%
Transfers out	1,305,247	91,147	1,214,100	93%
TOTAL EXPENDITURES	\$ 1,686,567	\$ 378,326	\$ 1,308,241	78%
570 - Stormwater Operating Fund				
Charges for services	\$ 3,370,000	\$ 3,086,307	\$ 283,693	8%
Investment revenue	15,300	39,714	(24,414)	-160%
Transfers in	2,500,000	2,500,000	-	0%
TOTAL REVENUES	\$ 5,885,300	\$ 5,626,021	\$ 259,279	4%
Personnel services	\$ 270,080	\$ 193,338	\$ 76,742	28%
Materials and services	763,557	508,462	255,095	33%
Capital outlay	50,791	9,950	40,841	80%
Debt service	679,200	616,907	62,293	9%
Transfers out	3,550,672	1,588,027	1,962,645	55%
TOTAL EXPENDITURES	\$ 5,314,300	\$ 2,916,683	\$ 2,397,617	45%