



FEBRUARY MONTHLY REPORT

FINANCE—The department where everyone counts

- **FY 2025-26 Budget:** The budget process is now in full swing. Building the City budget involves compiling separate budgets for each City fund to ensure resources are used as intended. For example, each of the City's self-sustaining public utilities, (water, sewer, and stormwater), are each accounted for and budgeted separately. The revenue generated by these services (e.g., resident fees) is reinvested into maintaining and improving these systems.

Property tax is the primary source of the General Fund, supporting essential services like Police, Parks, Library, and administration. The Clackamas County Assessor is projecting a 5.25% increase in assessed value in Wilsonville for FY 2025-26. Oregon's property tax system limits growth to 3% annually on maximum assessed value (MAV) plus new construction. Applying the City's permanent tax rate of \$2.5206 per \$1,000 to the increased MAV, and after accounting for discounts, delinquencies, and late payments, the developing FY 2025-26 budget anticipates \$12.6 million in property tax revenue.

Utility franchise fees, interfund overhead reimbursements, and intergovernmental revenue (e.g. state shared revenues) also contribute to the General Fund. However, the growing demands on the fund—particularly for Parks capital improvements and maintenance—will strain this fund without additional alternative fund sources.

- **Department Collaborations:**

- ◇ **Waste Water:** Sewer utility rates support the treatment plant, collections, industrial pretreatment, and capital improvement projects. The City has not had a sewer rate increase since 2014 and will struggle to meet operational and infrastructure needs without adjustments. For context, the cumulative inflation over this period, based on the CPI from 2014 to 2025, has been approximately 34.2%. Finance, Public Works, and Engineering are collaborating with a utility rate-setting consultant to propose fee adjustment for Council consideration.
- ◇ **Stormwater:** Stormwater rates cover cost for maintaining stormwater systems, including: drain inspections, repairs, and water quality monitoring. Rates have not increased since 2021. Similar to waste water, Finance, Public Works, and Engineering are collaborating with a utility rate-setting consultant to propose fee adjustment for Council consideration.
- ◇ **Meter Reading:** The City currently relies on an outsourced, door-to-door manual meter reading process, which remains a low-cost and effective solution. After reviewing Automated Metering Infrastructure (AMI) technology, which involves smart meters and wireless communication, Finance and Public Works have decided to pause further consideration. AMI costs are still high, and integration with existing systems remains a challenge. With the related technology and features still rapidly evolving, waiting for the technology to mature seems like a prudent decision.



FEBRUARY MONTHLY REPORT

FINANCE—The department where everyone counts

- **Energy Education Squad (EES)**: The City’s Strategic Energy Management team is comprised of members from various City facilities, with a focus on how to help the City with its initiative to save energy and educate staff on ways they can help. Since the team’s formation, in February 2024, they have regularly engaged staff with education and training. This, combined with the great work the Public Works Facility team has undergone—addressing HVAC issues, installing occupancy sensors, etc., has already resulted in savings. In a comparison of electric bills for employee staffed buildings/facilities from January 2024 to January 2025, the City saw a 2% reduction in costs despite a 5.5% rate increase.
- **Utility Billing**: Our website host for Utility Billing invoicing and online bill pay, InvoiceCloud, will be holding a Spring Sweepstakes, March 1 – April 30, to encourage online registration. Those who participate are entered into a chance to win 1 of 20 VISA gift cards, valued from \$100—\$500. Those who have already registered are automatically entered to win! See illustrated below.
- **Attached Financials**: Finance continues to monitor all departments for on-going budget compliance.

**Spring
SWEEPSTAKES**

Register your account between March 1 - April 30, 2025 to enter.
Win 1 of 20 Visa gift card prizes ranging from \$100-\$500.

Scan to enter!

Account already registered?
You're automatically entered to win!

InvoiceCloud

No purchase or payment necessary. Please see invoicecloud.net/ICSweeps2025 for details.

	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
110 - General Fund				
Taxes	\$ 16,395,000	\$ 13,356,998	\$ 3,038,002	81%
Intergovernmental	3,299,090	2,361,589	937,501	72%
Licenses and permits	176,700	149,522	27,178	85%
Charges for services	439,822	271,858	167,964	62%
Fines and forfeitures	190,000	105,745	84,255	56%
Investment revenue	620,000	477,496	142,504	77%
Other revenues	704,070	139,365	564,705	20%
Transfers in	5,583,279	3,973,503	1,609,776	71%
TOTAL REVENUES	\$ 27,407,961	\$ 20,836,078	\$ 6,571,883	76%
Personnel services	\$ 13,336,720	\$ 7,763,227	\$ 5,573,493	58%
Materials and services	14,071,749	3,723,377	10,348,372	26%
Capital outlay	272,828	223,554	49,274	82%
Transfers out	11,906,770	5,268,296	6,638,474	44%
TOTAL EXPENDITURES	\$ 39,588,067	\$ 16,978,454	\$ 22,609,613	43%
610 - Fleet Fund				
Charges for services	\$ 1,781,890	\$ 1,187,928	\$ 593,962	67%
Investment revenue	27,000	29,627	(2,627)	110%
TOTAL REVENUES	\$ 1,808,890	\$ 1,217,555	\$ 591,335	67%
Personnel services	\$ 1,059,030	\$ 621,501	\$ 437,529	59%
Materials and services	823,040	446,219	376,821	54%
Capital outlay	257,000	212,949	44,051	83%
TOTAL EXPENDITURES	\$ 2,139,070	\$ 1,280,668	\$ 858,402	60%
230 - Building Inspection Fund				
Licenses and permits	\$ 939,000	\$ 1,015,620	\$ (76,620)	108%
Investment revenue	140,000	74,686	65,314	53%
TOTAL REVENUES	\$ 1,079,000	\$ 1,090,305	\$ (11,305)	101%
Personnel services	\$ 1,027,800	\$ 584,348	\$ 443,452	57%
Materials and services	201,036	112,184	88,852	56%
Transfers out	368,400	245,600	122,800	67%
TOTAL EXPENDITURES	\$ 1,597,236	\$ 942,132	\$ 655,104	59%
231 - Community Development Fund				
Licenses and permits	\$ 668,567	\$ 482,638	\$ 185,929	72%
Charges for services	443,006	185,894	257,112	42%
Intergovernmental	265,000	10,000	255,000	4%
Investment revenue	70,000	60,102	9,898	86%
Transfers in	4,048,900	2,449,160	1,599,740	60%
TOTAL REVENUES	\$ 5,495,473	\$ 3,187,794	\$ 2,307,679	58%
Personnel services	\$ 3,976,150	\$ 2,311,007	\$ 1,665,143	58%
Materials and services	755,100	270,827	484,273	36%
Transfers out	860,186	424,000	436,186	49%
TOTAL EXPENDITURES	\$ 5,591,436	\$ 3,005,834	\$ 2,585,602	54%
240 - Road Operating Fund				
Intergovernmental	\$ 2,249,000	\$ 1,116,645	\$ 1,132,355	50%
Investment revenue	91,500	14,612	76,888	16%
Other revenues	-	1,063	(1,063)	-
TOTAL REVENUES	\$ 2,340,500	\$ 1,132,320	\$ 1,208,180	48%
Personnel services	\$ 590,870	\$ 287,596	\$ 303,274	49%
Materials and services	760,312	458,081	302,232	60%
Capital outlay	342,000	307,648	34,352	90%
Debt service	360,000	356,443	3,557	99%
Transfers out	1,578,693	451,884	1,126,809	29%
TOTAL EXPENDITURES	\$ 3,631,875	\$ 1,861,651	\$ 1,770,224	51%

	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
241 - Road Maintenance Fund				
Charges for services	\$ 2,585,000	\$ 1,617,372	\$ 967,628	63%
Investment revenue	89,000	93,732	(4,732)	105%
TOTAL REVENUES	\$ 2,674,000	\$ 1,711,104	\$ 962,896	64%
Transfers out	\$ 2,842,830	\$ 1,730,997	\$ 1,111,833	61%
TOTAL EXPENDITURES	\$ 2,842,830	\$ 1,730,997	\$ 1,111,833	61%
260 - Transit Fund				
Taxes	\$ 6,200,000	\$ 4,769,594	\$ 1,430,406	77%
Intergovernmental	3,683,000	3,339,857	343,143	91%
Charges for services	20,000	11,541	8,459	58%
Investment revenue	640,000	412,263	227,737	64%
Other revenues	21,000	38,160	(17,160)	182%
TOTAL REVENUES	\$ 10,564,000	\$ 8,571,414	\$ 1,992,586	81%
Personnel services	\$ 5,611,270	\$ 2,682,025	\$ 2,929,245	48%
Materials and services	2,909,951	1,658,548	1,251,403	57%
Capital outlay	2,030,000	382,302	1,647,698	19%
Transfers out	5,044,080	2,813,284	2,230,796	56%
TOTAL EXPENDITURES	\$ 15,595,301	\$ 7,536,159	\$ 8,059,142	48%
510 - Water Operating Fund				
Charges for services	\$ 10,263,900	\$ 6,621,970	\$ 3,641,930	65%
Investment revenue	800,000	436,166	363,834	55%
Other revenues	40,000	40,288	(288)	101%
TOTAL REVENUES	\$ 11,103,900	\$ 7,098,424	\$ 4,005,476	64%
Personnel services	\$ 716,720	\$ 259,927	\$ 456,793	36%
Materials and services	5,935,766	2,845,951	3,089,815	48%
Capital outlay	1,518,500	164,703	1,353,797	11%
Debt service	375,000	370,754	4,246	99%
Transfers out	10,711,214	3,774,271	6,936,943	35%
TOTAL EXPENDITURES	\$ 19,257,200	\$ 7,415,606	\$ 11,841,594	39%
520 - Sewer Operating Fund				
Charges for services	\$ 7,787,000	\$ 4,559,335	\$ 3,227,665	59%
Investment revenue	420,000	268,511	151,489	64%
Other revenues	31,500	27,467	4,033	87%
TOTAL REVENUES	\$ 8,238,500	\$ 4,855,313	\$ 3,383,187	59%
Personnel services	\$ 481,890	\$ 182,751	\$ 299,139	38%
Materials and services	4,239,192	2,214,616	2,024,576	52%
Capital outlay	230,000	-	230,000	0%
Debt service	2,880,000	376,436	2,503,564	13%
Transfers out	4,016,532	1,653,995	2,362,537	41%
TOTAL EXPENDITURES	\$ 11,847,614	\$ 4,427,798	\$ 7,419,816	37%
550 - Street Lighting Fund				
Charges for services	\$ 544,500	\$ 327,328	\$ 217,172	60%
Investment revenue	30,000	28,480	1,520	95%
TOTAL REVENUES	\$ 574,500	\$ 358,808	\$ 215,692	62%
Materials and services	\$ 331,310	\$ 166,640	\$ 164,670	50%
Transfers out	1,220,939	498,861	722,078	41%
TOTAL EXPENDITURES	\$ 1,552,249	\$ 665,501	\$ 886,748	43%
570 - Stormwater Operating Fund				
Charges for services	\$ 3,527,500	\$ 2,095,255	\$ 1,432,245	59%
Investment revenue	230,000	140,058	89,942	61%
TOTAL REVENUES	\$ 3,757,500	\$ 2,235,312	\$ 1,522,188	59%
Personnel services	\$ 459,780	\$ 223,676	\$ 236,104	49%
Materials and services	852,592	392,496	460,096	46%
Debt service	842,000	836,423	5,577	99%
Transfers out	2,645,119	676,499	1,968,620	26%
TOTAL EXPENDITURES	\$ 4,827,491	\$ 2,143,852	\$ 2,683,639	44%

	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
336 - Frog Pond Development				
Licenses and permits	\$ 2,000,000	\$ 1,049,601	\$ 950,399	52%
Investment revenue	93,500	86,884	6,616	93%
TOTAL REVENUES	\$ 2,093,500	\$ 1,136,485	\$ 957,015	54%
Materials and services	\$ 32,560	\$ 2,597	\$ 29,963	8%
Transfers out	4,449,726	1,231,478	3,218,248	28%
TOTAL EXPENDITURES	\$ 4,482,286	\$ 1,234,075	\$ 3,248,211	28%
348 - Washington County TDT				
Washington County TDT	\$ -	\$ 311,156	\$ (311,156)	-
Investment revenue	34,000	49,162	(15,162)	145%
TOTAL REVENUES	\$ 34,000	\$ 360,318	\$ (326,318)	1060%
346 - Roads SDC				
System Development Charges	\$ 900,000	\$ 3,059,767	\$ (2,159,767)	340%
Investment revenue	242,500	249,013	(6,513)	103%
TOTAL REVENUES	\$ 1,142,500	\$ 3,308,780	\$ (2,166,280)	290%
Materials and services	\$ 38,820	\$ 12,382	\$ 26,438	32%
Transfers out	10,893,557	3,229,047	7,664,510	30%
TOTAL EXPENDITURES	\$ 10,932,377	\$ 3,241,430	\$ 7,690,947	30%
396 - Parks SDC				
System Development Charges	\$ 825,000	\$ 416,261	\$ 408,739	50%
Investment revenue	43,500	53,052	(9,552)	122%
TOTAL REVENUES	\$ 868,500	\$ 469,313	\$ 399,187	54%
Materials and services	\$ 15,810	\$ 1,321	\$ 14,489	8%
Transfers out	1,348,447	360,536	987,911	27%
TOTAL EXPENDITURES	\$ 1,364,257	\$ 361,857	\$ 1,002,400	27%
516 - Water SDC				
System Development Charges	\$ 1,000,000	\$ 1,129,819	\$ (129,819)	113%
Investment revenue	238,000	172,259	65,741	72%
TOTAL REVENUES	\$ 1,238,000	\$ 1,302,078	\$ (64,078)	105%
Materials and services	\$ 24,280	\$ 3,648	\$ 20,632	15%
Debt service	457,000	450,699	6,301	99%
Transfers out	9,262,103	3,410,593	5,851,510	37%
TOTAL EXPENDITURES	\$ 9,743,383	\$ 3,864,940	\$ 5,878,443	40%
526 - Sewer SDC				
System Development Charges	\$ 550,000	\$ 474,257	\$ 75,743	86%
Investment revenue	31,500	32,116	(616)	102%
TOTAL REVENUES	\$ 581,500	\$ 506,373	\$ 75,127	87%
Materials and services	\$ 20,640	\$ 1,324	\$ 19,316	6%
Transfers out	1,917,994	46,033	1,871,961	2%
TOTAL EXPENDITURES	\$ 1,938,634	\$ 47,357	\$ 1,891,277	2%
576 - Stormwater SDC				
System Development Charges	\$ 200,000	\$ 428,736	\$ (228,736)	214%
Investment revenue	77,500	80,647	(3,147)	104%
TOTAL REVENUES	\$ 277,500	\$ 509,383	\$ (231,883)	184%
Materials and services	\$ 5,380	\$ 1,813	\$ 3,567	34%
Transfers out	922,104	80,666	841,438	9%
TOTAL EXPENDITURES	\$ 927,484	\$ 82,480	\$ 845,004	9%

City of Wilsonville - URA Fund Summaries
Reporting Month: Feb FY 2025



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
805 - Year 2000 Capital Projects				
Investment revenue	\$ -	\$ -	\$ -	-
TOTAL REVENUES	\$ -	\$ -	\$ -	-
Capital outlay	\$ 1,454,120	\$ 1,486,656	\$ (32,536)	102%
TOTAL EXPENDITURES	\$ 1,454,120	\$ 1,486,815	\$ (32,695)	102%
810 - Westside Program Income				
Investment revenue	\$ 5,000	\$ 3,041	\$ 1,959	61%
TOTAL REVENUES	\$ 5,000	\$ 3,041	\$ 1,959	61%
815 - Westside Capital Projects				
Investment revenue	\$ 128,500	\$ 134,981	\$ (6,481)	105%
TOTAL REVENUES	\$ 128,500	\$ 134,981	\$ (6,481)	105%
Materials and services	\$ 223,808	\$ 94,868	\$ 128,941	42%
Capital outlay	2,227,681	205,744	2,021,937	9%
TOTAL EXPENDITURES	\$ 2,451,489	\$ 300,611	\$ 2,150,878	12%
825 - Coffee Creek Capital Projects				
Investment revenue	\$ 2,500	\$ 9,793	\$ (7,293)	392%
Transfers in	500,000	-	500,000	0%
TOTAL REVENUES	\$ 502,500	\$ 9,793	\$ 492,707	2%
Materials and services	\$ 136,004	\$ 91,336	\$ 44,668	67%
TOTAL EXPENDITURES	\$ 136,004	\$ 91,336	\$ 44,668	67%
827 - Coffee Creek Debt Service				
Taxes	\$ 748,000	\$ 631,050	\$ 116,950	84%
Investment revenue	6,000	7,720	(1,720)	129%
TOTAL REVENUES	\$ 754,000	\$ 638,770	\$ 115,230	85%
Debt service	\$ 782,000	\$ 139,198	\$ 642,802	18%
TOTAL EXPENDITURES	\$ 782,000	\$ 139,198	\$ 642,802	18%
830 - Wilsonville Investment Now Program				
Taxes	\$ 1,056,000	\$ 900,150	\$ 155,850	85%
TOTAL REVENUES	\$ 1,056,000	\$ 900,517	\$ 155,483	85%
Materials and services	\$ 1,056,000	\$ 70,400	\$ 985,600	7%
TOTAL EXPENDITURES	\$ 1,056,000	\$ 70,400	\$ 985,600	7%