

RESOLUTION NO. 2999

A RESOLUTION OF THE CITY OF WILSONVILLE AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT FOR FISCAL YEAR 2022-23.

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2022-23 by Resolution 2999; and

WHEREAS, certain expenditures are expected to exceed the original adopted budget in some of the City's funds and budgetary transfers are necessary within these funds to provide adequate appropriation levels to expend the unforeseen costs; and

WHEREAS, ORS 294.463 provides that a city may adjust appropriations within appropriation categories provided the enabling resolution states the need for the adjustment, purpose of the expenditure and corresponding amount of appropriation; and,

WHEREAS, all transfers from contingencies within the fiscal year to date that exceed fifteen percent (15%) of the fund's total appropriations are included in the supplemental budget adjustment request; and,

WHEREAS, all expenditure transfers within the fiscal year to date in aggregate exceed ten percent (10%) of the fund's total expenditures are included in the supplemental budget adjustment request; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and public hearing input, the public interest is served in the proposed supplemental budget adjustment,

WHEREAS, to facilitate clarification of the adjustments in this resolution, Attachment A to this resolution provides a summary by fund of the appropriation categories affected by the proposed transfer of budget appropriation and the purpose of the expenditure.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

The City amends and adjusts the estimated revenues and appropriations within the funds and categories delineated and set forth in Attachment A, attached hereto and incorporated by reference herein as if fully set forth.

This resolution becomes effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 17th day of October, 2022, and filed with the Wilsonville City Recorder this date.

DocuSigned by:
Kristin Akervall
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Kristin Akervall, Council President

ATTEST:

DocuSigned by:
Kimberly Veliz
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Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor Fitzgerald	Excused
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Excused

EXHIBIT:

- A. Need, Purpose and Amount: Detail by Fund & Category

ATTACHMENT A
NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
110-General Fund			
Resources			
Transfers in	3,943,019	180,342	4,123,361
Fund balances - beginning	15,401,365	458,857	15,860,222
All other resources	24,256,233	-	24,256,233
Total Resources	<u>\$ 43,600,617</u>	<u>\$ 639,199</u>	<u>\$ 44,239,816</u>
Requirements			
Parks Maintenance	2,106,210	84,179	2,190,389
Parks & Recreation	1,864,378	(67,857)	1,796,521
All other requirements	22,028,232	-	22,028,232
Transfers to Other Funds	8,265,905	2,379,377	10,645,282
Contingency	9,335,892	(1,756,500)	7,579,392
Total Requirements	<u>\$ 43,600,617</u>	<u>\$ 639,199</u>	<u>\$ 44,239,816</u>
Resource increases are due to overhead from capital improvement project changes. Expense increase is for an additional Parks Lead Specialist. (Transfer of FTE from currently vacant Administrative Assistant II position at the Community Center). Requirement increase for Transfers to Other Funds will fund Capital Improvement Projects, with funding through contingency.			
231-Community Development Fund			
Resources			
Charges for services	793,369	120,000	913,369
Transfers in	2,336,615	314,888	2,651,503
Fund balances - beginning	2,602,618	-	2,602,618
All other resources	1,064,389	-	1,064,389
Total Resources	<u>\$ 6,796,991</u>	<u>\$ 434,888</u>	<u>\$ 7,231,879</u>
Requirements			
Planning	1,300,440	50,000	1,350,440
Contingency	801,985	384,888	1,186,873
All other requirements	4,694,566	-	4,694,566
Total Requirements	<u>\$ 6,796,991</u>	<u>\$ 434,888</u>	<u>\$ 7,231,879</u>
Resource increase is overhead from capital improvement project changes. Requirement increase is for increase in Other Professional Services, with funding through Contingency.			
260-Transit Operations Fund			
Requirements			
Transfers to Other Funds	1,439,057	318,508	1,757,565
Contingency	6,667,449	(318,508)	6,348,941
All other resources	10,471,857	-	10,471,857
Total Requirements	<u>\$ 18,578,363</u>	<u>\$ -</u>	<u>\$ 18,578,363</u>
Requirement increase, with funding through Contingency, for Capital Improvement Projects.			

240-Road Operating Fund			
Resources			
Fund balances - beginning	3,301,687	4,425,402	7,727,089
Total other resources	2,070,200	-	2,070,200
Total Resources	<u>\$ 5,371,887</u>	<u>\$ 4,425,402</u>	<u>\$ 9,797,289</u>
Requirements			
Transfers to Other Funds	1,823,563	4,425,402	6,248,965
Total other requirements	3,548,324	-	3,548,324
Total Requirements	<u>\$ 5,371,887</u>	<u>\$ 4,425,402</u>	<u>\$ 9,797,289</u>
Resource increase is allocation of Public Works Complex funding and capital improvement project changes. Requirement increase is allocation of Public Works Complex funding, and Transfers to Other Funds to fund Capital Improvement Projects.			
241-Road Maintenance Fund			
Resources			
Fund balances - beginning	2,241,321	172,520	2,413,841
Other resources	2,212,610	-	2,212,610
Total Resources	<u>\$ 4,453,931</u>	<u>\$ 172,520</u>	<u>\$ 4,626,451</u>
Requirements			
Transfers to Other Funds	\$ 1,031,093	\$ 172,520	\$ 1,203,613
Contingency	3,422,838	-	3,422,838
Total Requirements	<u>\$ 4,453,931</u>	<u>\$ 172,520</u>	<u>\$ 4,626,451</u>
Resource increase is overhead from capital improvement project changes. Requirement increase for Transfers to Other Funds will fund Capital Improvement Projects.			
510-Water Operating Fund			
Resources			
Fund balances - beginning	20,040,071	5,341,953	25,382,024
Total other resources	10,130,600	-	10,130,600
Total Resources	<u>\$ 30,170,671</u>	<u>\$ 5,341,953</u>	<u>\$ 35,512,624</u>
Requirements			
Water Treatment Plant	4,654,529	336,975	4,991,504
Transfers to Other Funds	9,929,454	5,341,953	15,271,407
Contingency	12,450,355	(336,975)	12,113,380
Total other requirements	3,136,333	-	3,136,333
Total Requirements	<u>\$ 30,170,671</u>	<u>\$ 5,341,953</u>	<u>\$ 35,512,624</u>
Resource increase is allocation of Public Works Complex funding and capital improvement project changes. Requirement increase includes: allocation of Public Works Complex funding, Transfers to Other Funds to fund Capital Improvement Projects, Installation of (2) Sand Pumps, Roof Repair or Replacement, Painting of Exterior Equipment and Doors, and Generator, funded through contingency.			

520-Sewer Operating Fund			
Resources			
Fund balances - beginning	14,943,675	3,284,873	18,228,548
Total other resources	9,150,650	-	9,150,650
Total Resources	<u>\$ 24,094,325</u>	<u>\$ 3,284,873</u>	<u>\$ 27,379,198</u>
Requirements			
Wastewater Treatment Plant	3,072,430	82,100	3,154,530
Transfers to Other Funds	5,988,908	3,284,873	9,273,781
Contingency	9,874,683	(82,100)	9,792,583
Total other requirements	5,158,304	-	5,158,304
Total Requirements	<u>\$ 24,094,325</u>	<u>\$ 3,284,873</u>	<u>\$ 27,379,198</u>
Resource increase is allocation of Public Works Complex funding and capital improvement project changes. Requirement increase is allocation of Public Works Complex funding, Transfers to Other Funds to fund Capital Improvement Projects, and the SCADA Refresh Project, funded through contingency.			
550-Street Lighting Operating Fund			
Resources			
Fund balances - beginning	415,780	600,000	1,015,780
Total other resources	549,865	-	549,865
Total Resources	<u>\$ 965,645</u>	<u>\$ 600,000</u>	<u>\$ 1,565,645</u>
Requirements			
Transfers to Other Funds	445,000	600,000	1,045,000
Total other requirements	520,645	-	520,645
Total Requirements	<u>\$ 965,645</u>	<u>\$ 600,000</u>	<u>\$ 1,565,645</u>
Resource increase is from capital improvement project changes. Requirement increase is for the following project: LED Street Light Conversion (4722).			
570-Stormwater Fund			
Resources			
Fund balances - beginning	5,170,277	4,160,637	9,330,914
Total other resources	3,635,438	-	3,635,438
Total Resources	<u>\$ 8,805,715</u>	<u>\$ 4,160,637</u>	<u>\$ 12,966,352</u>
Requirements			
Transfers to Other Funds	1,883,118	4,160,637	6,043,755
Total other requirements	6,922,597	-	6,922,597
Total Requirements	<u>\$ 8,805,715</u>	<u>\$ 4,160,637</u>	<u>\$ 12,966,352</u>
Resource increase is allocation of Public Works Complex funding and capital improvement project changes. Requirement increase is allocation of Public Works Complex funding, and Transfers to Other Funds to fund Capital Improvement Projects.			
610-Fleet Service Fund			
Requirements			
Fleet	\$ 1,887,000	\$ 8,000	\$ 1,895,000
Transfers to Other Funds	2,400	-	2,400
Contingency	851,098	(8,000)	843,098
Total Requirements	<u>\$ 2,740,498</u>	<u>\$ -</u>	<u>\$ 2,740,498</u>
Requirement increase, with funding through Contingency are for increased vehicle acquisition costs.			

515-Water Capital Projects Fund**Resources**

Intergovernmental	\$	8,910,281	\$	317,339	\$	9,227,620
Transfers in		20,014,692		1,836,633		21,851,325
Fund balances - beginning		982,000		-		982,000
Total other resources		177,877		-		177,877
Total Resources	\$	30,084,850	\$	2,153,972	\$	32,238,822

Requirements

Capital Projects	\$	27,973,400	\$	2,012,507	\$	29,985,907
Transfers to Other Funds		1,626,763		141,465		1,768,228
Contingency		484,687		-		484,687
Total Requirements	\$	30,084,850	\$	2,153,972	\$	32,238,822

Resource increase is from capital improvement project changes. Requirement increase is for the following projects: Seg 3B Water Line Mitigation Site (1126), Water Management and Conservation (1138), 5th St / Kinsman Ext Water Line (1139), WTP 20 MGD Expansion (1144), Priority 1B Water Distribution IMP (1148), and Water Ops Allocation to Charbonneau (1500).

525-Sewer Capital Projects Fund**Resources**

Investment Revenue	\$	300	\$	-	\$	300
Transfers in		6,249,675		1,228,091		7,477,766
Fund balances - beginning		59,500		-		59,500
Total Resources	\$	6,309,475	\$	1,228,091	\$	7,537,566

Requirements

Capital Projects	\$	5,634,606	\$	1,160,702	\$	6,795,308
Transfers to Other Funds		388,759		67,389		456,148
Contingency		286,110		-		286,110
Total Requirements	\$	6,309,475	\$	1,228,091	\$	7,537,566

Resource increase is from capital improvement project changes. Requirement increase is for the following projects: 5th Street / Insman Extension Sewer Trunk (2099), Boberg Diversion Structure (2100), Boeckman Rd Sanitary Improvements - Frog Pond (2102), Wastewater Treatment Master Plan (2104), Corral Creek & Rivergreen Pump Station Rehabilitation (2105), Charbonneau Lift Station Rehabilitation (2106), and Sewer Ops Allocation to Charbonneau (2500).

345-Road Capital Projects Fund**Resources**

Intergovernmental	\$	882,077	\$	21,853	\$	903,930
Investment Revenue		8,100		-		8,100
Transfers in		22,200,322		1,658,899		23,859,221
Fund balances - beginning		2,101,406		-		2,101,406
Total Resources	\$	25,191,905	\$	1,680,752	\$	26,872,657

Requirements

Capital Projects	\$	23,728,163	\$	1,546,552	\$	25,274,715
Transfers to Other Funds		848,723		134,200		982,923
Contingency		615,019		-		615,019
Total Requirements	\$	25,191,905	\$	1,680,752	\$	26,872,657

Resource increase is from capital improvement project changes. Requirement increase is funding for the following projects: Frog Pond Master Planning East/South (3001), Town Center Plan Implementation (3004), Signal Improvements (4118), 5 Year Monitoring: Barber Rd (4194), 5th Street and Kinsman (4196), I-5 Pedestrian Bridge (4202), Boeckman Rd Street Improvements - Frog Pond (4205), Canyon Creek / Boeckman Traffic Signal (4206), 5 Year Monitoring: Kinsman Extension (4210), Boones Ferry Rd Street Maintenance (4215), Street Maintenance Allocation to Charbonneau (4500), Pedestrian Enhancements (4717), and Citywide Signage & Wayfinding (4729).

575-Stormwater Capital Projects Fund			
Resources			
Investment Revenue	\$ 700	\$ -	\$ 700
Transfers in	1,758,940	314,103	2,073,043
Fund balances - beginning	136,800	-	136,800
Total Resources	<u>\$ 1,896,440</u>	<u>\$ 314,103</u>	<u>\$ 2,210,543</u>
Requirements			
Capital Projects	\$ 1,490,315	\$ 253,620	\$ 1,743,935
Transfers to Other Funds	232,975	60,483	293,458
Contingency	173,150	-	173,150
Total Requirements	<u>\$ 1,896,440</u>	<u>\$ 314,103</u>	<u>\$ 2,210,543</u>
Resource increase is from capital improvement project changes. Requirement increase is funding for the following projects: 95th Avenue Storm Pipe Repairs (7062), Stormwater Master Plan Update (7064), and Storm Ops Allocation to Charbonneau (7500).			
335-Facilities Capital Projects Fund			
Resources			
Transfers in	3,196,801	17,828,952	21,025,753
Fund balances - beginning	22,771,557	(15,850,000)	6,921,557
Total other resources	1,100	-	1,100
Total Resources	<u>\$ 25,969,458</u>	<u>\$ 1,978,952</u>	<u>\$ 27,948,410</u>
Requirements			
Capital Projects	\$ 18,968,974	\$ 500,606	\$ 19,469,580
Transfers to Other Funds	68,407	37,884	106,291
Contingency	6,932,077	1,440,462	8,372,539
Total Requirements	<u>\$ 25,969,458</u>	<u>\$ 1,978,952</u>	<u>\$ 27,948,410</u>
Resource increase is allocation of Public Works Complex funding and capital improvement project changes. Requirement increase is allocation of Public Works Complex funding, and funding for the following projects from contingency: Fiber Connectivity Project (8093), Security Access System (8129), Update Facilities Master Plan (8144), STIF Bus Stop Tech Upgrade (8149), Transit Center Enhancements (8150), and Ice Storm Tree Mitigation (8152).			
395-Parks Capital Projects Fund			
Resources			
Transfers in	3,404,765	1,288,013	4,692,778
Fund balances - beginning	339,337	-	339,337
Total other resources	3,700	-	3,700
Total Resources	<u>\$ 3,747,802</u>	<u>\$ 1,288,013</u>	<u>\$ 5,035,815</u>
Requirements			
Capital Projects	\$ 3,293,535	\$ 1,430,044	\$ 4,723,579
Transfers to Other Funds	72,660	53,809	126,469
Contingency	381,607	(195,840)	185,767
Total Requirements	<u>\$ 3,747,802</u>	<u>\$ 1,288,013</u>	<u>\$ 5,035,815</u>
Resource increase is from capital improvement project changes. Requirement increase is funding for the following projects: Tree Mitigation - Non White Oak (9087), Memorial Park Master Plan Implementation (9132), Boeckman Trail Slope Stabilization (9148), Annual - Play Structure Replacement (9152), Ice Age Tonquin Trail (9155), Villebois Parks - PR7/RP8 (9167), Boones Ferry Park Master Plan Implementation (9171), Annual Interpretative Panel Repairs (9172), and Frog Pond West Neighborhood Park (9175)			

516-Water Development Charges Fund			
Resources			
Fund balances - beginning	13,096,544	720,000	13,816,544
Total other resources	1,450,700	-	1,450,700
Total Resources	<u>\$ 14,547,244</u>	<u>\$ 720,000</u>	<u>\$ 15,267,244</u>
Requirements			
Transfers to Other Funds	10,913,630	1,011,928	11,925,558
Contingency	3,154,674	(291,928)	2,862,746
Total other requirements	478,940	-	478,940
Total Requirements	<u>\$ 14,547,244</u>	<u>\$ 720,000</u>	<u>\$ 15,267,244</u>
Resource increase is from capital improvement project changes. Requirement increase for Transfers to Other Funds will fund Water Capital Improvement Projects, with funding through contingency.			
526-Sewer Development Charges Fund			
Resources			
Fund balances - beginning	714,081	1,008,764	1,722,845
Total other resources	293,700	-	293,700
Total Resources	<u>\$ 1,007,781</u>	<u>\$ 1,008,764</u>	<u>\$ 2,016,545</u>
Requirements			
Transfers to Other Funds	728,975	1,008,764	1,737,739
Total other requirements	278,806	-	278,806
Total Requirements	<u>\$ 1,007,781</u>	<u>\$ 1,008,764</u>	<u>\$ 2,016,545</u>
Resource increase is from capital improvement project changes. Requirement increase for Transfers to Other Funds will fund Sewer Capital Improvement Projects, with funding through contingency.			
346-Road Development Charges Fund			
Requirements			
Materials & Services	\$ 41,470	\$ -	\$ 41,470
Transfers to Other Funds	12,528,852	261,168	12,790,020
Contingency	902,236	(261,168)	641,068
Total Requirements	<u>\$ 13,472,558</u>	<u>\$ -</u>	<u>\$ 13,472,558</u>
Requirement increase for Transfers to Other Funds will fund Capital Improvement Projects, with funding through contingency.			
336-Frog Pond West Fund			
Resources			
Licenses and permits	\$ 1,615,000	\$ 336,354	\$ 1,951,354
Investment Revenue	1,100	-	1,100
Fund balances - beginning	3,422,990	-	3,422,990
Total Resources	<u>\$ 5,039,090</u>	<u>\$ 336,354</u>	<u>\$ 5,375,444</u>
Requirements			
Transfers to Other Funds	4,985,920	336,354	5,322,274
Total other requirements	53,170	-	53,170
Total Requirements	<u>\$ 5,039,090</u>	<u>\$ 336,354</u>	<u>\$ 5,375,444</u>
Resource increase is from capital improvement project changes. Requirement increase is funding for the following projects: Boeckman Rd Sanitary Improvements - Frog Pond (2102), and Frog Pond West Neighborhood Park (9175).			

576-Stormwater Development Charges Fund**Requirements**

Materials & Services	\$	5,750	\$	-	\$	5,750
Transfers to Other Funds		472,602		68,415		541,017
Contingency		3,676,170		(68,415)		3,607,755
Total Requirements	\$	<u>4,154,522</u>	\$	<u>-</u>	\$	<u>4,154,522</u>

Requirement increase for Transfers to Other Funds will fund Capital Improvement Projects, with funding through contingency.

396-Parks Development Charges Fund**Resources**

Fund balances - beginning		3,008,376		200,000		3,208,376
Total other resources		385,200		-		385,200
Total Resources	\$	<u>3,393,576</u>	\$	<u>200,000</u>	\$	<u>3,593,576</u>

Requirements

Materials & Services	\$	16,890	\$	-	\$	16,890
Transfers to Other Funds		1,958,920		784,792		2,743,712
Contingency		1,417,766		(584,792)		832,974
Total Requirements	\$	<u>3,393,576</u>	\$	<u>200,000</u>	\$	<u>3,593,576</u>

Resource increase is from capital improvement project changes. Requirement increase for Transfers to Other Funds will fund Parks Capital Improvement Projects, with funding through contingency.