

**RESOLUTION NO. 3016**

**A RESOLUTION OF THE CITY OF WILSONVILLE AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT FOR FISCAL YEAR 2022-23.**

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2022-23 by Resolution No. 3016; and

WHEREAS, certain expenditures are expected to exceed the original adopted budget in some of the City's funds and budgetary transfers are necessary within these funds to provide adequate appropriation levels to expend the unforeseen costs; and

WHEREAS, ORS 294.463 provides that a city may adjust appropriations within appropriation categories provided the enabling resolution states the need for the adjustment, purpose of the expenditure and corresponding amount of appropriation; and,

WHEREAS, all transfers from contingencies within the fiscal year to date that exceed fifteen percent (15%) of the fund's total appropriations are included in the supplemental budget adjustment request; and,

WHEREAS, all expenditure transfers within the fiscal year to date in aggregate exceed ten percent (10%) of the fund's total expenditures are included in the supplemental budget adjustment request; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and public hearing input, the public interest is served in the proposed supplemental budget adjustment,

WHEREAS, to facilitate clarification of the adjustments in this resolution, Attachment A to this resolution provides a summary by fund of the appropriation categories affected by the proposed transfer of budget appropriation and the purpose of the expenditure.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

The City amends and adjusts the estimated revenues and appropriations within the funds and categories delineated and set forth in Attachment A, attached hereto and incorporated by reference herein as if fully set forth.

This resolution becomes effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 19<sup>th</sup> day of December, 2022, and filed with the Wilsonville City Recorder this date.

DocuSigned by:



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JULIE FITZGERALD, MAYOR

ATTEST:

DocuSigned by:



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Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

ATTACHMENT:

A. Need, Purpose and Amount: Detail by Fund & Category

**ATTACHMENT A**  
**NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY**

	<b>Current Appropriations</b>	<b>Change in Appropriations</b>	<b>Amended Appropriations</b>
<b>110-General Fund</b>			
<b>Resources</b>			
Taxes	\$ 13,243,000	\$ -	\$ 13,243,000
Licenses and permits	202,850	-	202,850
Intergovernmental	5,407,399	-	5,407,399
Charges for services	426,984	-	426,984
Other Revenues	143,900	-	143,900
Fines and forfeitures	230,000	-	230,000
Investment Revenue	87,000	-	87,000
Proceeds of interfund loan	4,515,100	-	4,515,100
Transfers in	4,123,361	1,550	4,124,911
Fund balances - beginning	15,860,222	-	15,860,222
Total Resources	\$ 44,239,816	\$ 1,550	\$ 44,241,366
<b>Requirements</b>			
Administration	\$ 1,974,107	\$ -	\$ 1,974,107
Finance	1,680,891	-	1,680,891
Information Technology/GIS	1,510,015	-	1,510,015
Legal	764,512	-	764,512
Human Resources and Risk Manager	1,120,240	-	1,120,240
Public Works Administration	965,392	-	965,392
Facilities	1,735,291	6,000	1,741,291
Parks Maintenance	2,190,389	26,000	2,216,389
Parks & Recreation	1,796,521	-	1,796,521
Library	2,342,130	8,000	2,350,130
Law/Code Enforcement	5,980,194	-	5,980,194
Municipal Court	247,210	-	247,210
Debt Service	408,250	-	408,250
Transfers to Other Funds	10,645,282	12,905	10,658,187
Contingency	7,579,392	(51,355)	7,528,037
<i>Unappropriated</i>	3,300,000	-	3,300,000
Total Requirements	\$ 44,239,816	\$ 1,550	\$ 44,241,366

Resource increases are due to overhead from CIP changes. Expense increase in FTE for Library Outreach, unanticipated vehicle purchase price increases in Facilities & Parks Maintenance, and roll over 8098 expense.

**231-Community Development Fund****Resources**

Licenses and permits	\$	711,389	\$	-	\$	711,389
Intergovernmental		339,500		-		339,500
Charges for services		913,369		-		913,369
Investment Revenue		13,500		-		13,500
Transfers in		2,651,503		25,000		2,676,503
Fund balances - beginning		2,602,618		-		2,602,618
<b>Total Resources</b>	<b>\$</b>	<b>7,231,879</b>	<b>\$</b>	<b>25,000</b>	<b>\$</b>	<b>7,256,879</b>

**Requirements**

C.D. Administration	\$	633,692	\$	-	\$	633,692
Engineering		2,409,506		-		2,409,506
Planning		1,350,440		-		1,350,440
Transfers to Other Funds		805,368		-		805,368
Contingency		1,186,873		25,000		1,211,873
<i>Unappropriated</i>		846,000		-		846,000
<b>Total Requirements</b>	<b>\$</b>	<b>7,231,879</b>	<b>\$</b>	<b>25,000</b>	<b>\$</b>	<b>7,256,879</b>

Resource increases are due to overhead from CIP changes.

**240-Road Operating Fund****Resources**

Intergovernmental	\$	2,051,500	\$	-	\$	2,051,500
Investment Revenue		18,700		-		18,700
Fund balances - beginning		7,727,089		-		7,727,089
<b>Total Resources</b>	<b>\$</b>	<b>9,797,289</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>9,797,289</b>

**Requirements**

Road Operations	\$	1,074,982	\$	-	\$	1,074,982
Debt Service		359,000		-		359,000
Transfers to Other Funds		6,248,965		30,000		6,278,965
Contingency		1,922,842		(30,000)		1,892,842
<i>Unappropriated</i>		191,500		-		191,500
<b>Total Requirements</b>	<b>\$</b>	<b>9,797,289</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>9,797,289</b>

Requirement increase to fund Signal Improvement CIP 4118

**520-Sewer Operating Fund****Requirements**

Wastewater Collections	\$	1,430,304	\$	-	\$	1,430,304
Wastewater Treatment Plant		3,154,530		98,302		3,252,832
Debt Service		2,881,000		-		2,881,000
Transfers to Other Funds		9,273,781		-		9,273,781
Contingency		9,792,583		(98,302)		9,694,281
<i>Unappropriated</i>		847,000		-		847,000
<b>Total Requirements</b>	<b>\$</b>	<b>27,379,198</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>27,379,198</b>

Requirement increase to fund Wastewater Treatment Plant equipment including building repair/replacement and an software upgrade.

**570-Stormwater Fund****Requirements**

Stormwater Maintenance	\$	1,218,102	\$	-	\$	1,218,102
Debt Service		839,000		-		839,000
Transfers to Other Funds		6,043,755		4,400		6,048,155
Contingency		4,644,495		(4,400)		4,640,095
<i>Unappropriated</i>		221,000		-		221,000
Total Requirements	\$	<u>12,966,352</u>	\$	<u>-</u>	\$	<u>12,966,352</u>

Requirement increase for the following project: Moreys/Rivergreen Wetland Mitigation (7051)

**610-Fleet Service Fund****Requirements**

Fleet	\$	1,895,000	\$	(8,000)	\$	1,887,000
Transfers to Other Funds		2,400		-		2,400
Contingency		843,098		8,000		851,098
Total Requirements	\$	<u>2,740,498</u>	\$	<u>-</u>	\$	<u>2,740,498</u>

Requirement increase, with funding through Contingency are for increased vehicle acquisition costs.

**525-Sewer Capital Projects Fund****Requirements**

Capital Projects	\$	6,795,308	\$	(26,400)	\$	6,768,908
Transfers to Other Funds		456,148		26,400		482,548
Contingency		286,110		-		286,110
Total Requirements	\$	<u>7,537,566</u>	\$	<u>-</u>	\$	<u>7,537,566</u>

Resource increase is from capital improvement project changes. Requirement adjustments are for the following projects: an increase to the Wastewater Treatment Plant Master Plan (2104), with a partial decrease to Boeckman Creek Interceptor (2107) for offsetting costs.

**345-Road Capital Projects Fund****Resources**

Intergovernmental	\$	903,930	\$	-	\$	903,930
Investment Revenue		8,100		-		8,100
Transfers in		23,859,221		30,000		23,889,221
Fund balances - beginning		2,101,406		-		2,101,406
Total Resources	\$	<u>26,872,657</u>	\$	<u>30,000</u>	\$	<u>26,902,657</u>

**Requirements**

Capital Projects	\$	25,274,715	\$	30,000	\$	25,304,715
Transfers to Other Funds		982,923		-		982,923
Contingency		615,019		-		615,019
Total Requirements	\$	<u>26,872,657</u>	\$	<u>30,000</u>	\$	<u>26,902,657</u>

Requirement increase for Signal Improvement CIP 4118 with Transfer in from Road Operating Fund

**575-Stormwater Capital Projects Fund****Resources**

Investment Revenue	\$	700	\$	-	\$	700
Transfers in		2,073,043		4,400		2,077,443
Fund balances - beginning		136,800		-		136,800
Total Resources	\$	<u>2,210,543</u>	\$	<u>4,400</u>	\$	<u>2,214,943</u>

**Requirements**

Capital Projects	\$	1,743,935	\$	4,250	\$	1,748,185
Transfers to Other Funds		293,458		150		293,608
Contingency		173,150		-		173,150
Total Requirements	\$	<u>2,210,543</u>	\$	<u>4,400</u>	\$	<u>2,214,943</u>

Requirement increase for CIP 7051 with Transfer in from Stormwater Operating Fund

**335-Facilities Capital Projects Fund****Resources**

Investment Revenue	\$	1,100	\$	-	\$	1,100
Transfers in		21,025,753		12,905		21,038,658
Fund balances - beginning		6,921,557		-		6,921,557
Total Resources	\$	<u>27,948,410</u>	\$	<u>12,905</u>	\$	<u>27,961,315</u>

**Requirements**

Capital Projects	\$	19,469,580	\$	12,905	\$	19,482,485
Transfers to Other Funds		106,291		-		106,291
Contingency		8,372,539		-		8,372,539
Total Requirements	\$	<u>27,948,410</u>	\$	<u>12,905</u>	\$	<u>27,961,315</u>

Requirement increase to fund Library Furniture CIP 8098