

RESOLUTION NO. 3084

A RESOLUTION OF THE CITY OF WILSONVILLE AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT FOR FISCAL YEAR 2023-24.

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2023-24 by Resolution 3084; and

WHEREAS, certain expenditures are expected to exceed the original adopted budget in some of the City's funds and budgetary transfers are necessary within these funds to provide adequate appropriation levels to expend the unforeseen costs; and

WHEREAS, ORS 294.463 provides that a city may adjust appropriations within appropriation categories provided the enabling resolution states the need for the adjustment, purpose of the expenditure and corresponding amount of appropriation; and,

WHEREAS, all transfers from contingencies within the fiscal year to date that exceed fifteen percent (15%) of the fund's total appropriations are included in the supplemental budget adjustment request; and,

WHEREAS, all expenditure transfers within the fiscal year to date in aggregate exceed ten percent (10%) of the fund's total expenditures are included in the supplemental budget adjustment request; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and public hearing input, the public interest is served in the proposed supplemental budget adjustment,

WHEREAS, to facilitate clarification of the adjustments in this resolution, Attachment A to this resolution provides a summary by fund of the appropriation categories affected by the proposed transfer of budget appropriation and the purpose of the expenditure.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

The City amends and adjusts the estimated revenues and appropriations within the funds and categories delineated and set forth in Attachment A, attached hereto and incorporated by reference herein as if fully set forth.

This resolution becomes effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 2nd day of October, 2023, and filed with the Wilsonville City Recorder this date.

DocuSigned by:
Julie Fitzgerald
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JULIE FITZGERALD, MAYOR

ATTEST:

DocuSigned by:
Kimberly Veliz
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Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Linville	Yes
Councilor Berry	Yes
Councilor Dunwell	Excused

EXHIBIT:

A. Need, Purpose and Amount: Detail by Fund & Category

ATTACHMENT A
NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current	Change in	Amended
	Appropriations	Appropriations	Appropriations
110-General Fund			
Resources			
Taxes	\$ 15,090,000	\$ -	\$ 15,090,000
Licenses and permits	242,800	-	242,800
Intergovernmental	2,715,173	-	2,715,173
Charges for services	413,164	-	413,164
Other Revenues	181,450	-	181,450
Fines and forfeitures	250,000	-	250,000
Investment Revenue	304,600	-	304,600
Proceeds of interfund loan	1,015,100	-	1,015,100
Transfers in	4,822,641	234,755	5,057,396
Fund balances - beginning	18,658,339	-	18,658,339
Total Resources	\$ 43,693,267	\$ 234,755	\$ 43,928,022
Requirements			
Administration	\$ 2,226,115	\$ -	\$ 2,226,115
Finance	1,873,530	-	1,873,530
Information Technology/GIS	1,785,245	14,823	1,800,068
Legal	782,122	-	782,122
Human Resources and Risk Management	1,179,950	-	1,179,950
Public Works Administration	988,470	-	988,470
Facilities	1,984,287	-	1,984,287
Parks Maintenance	2,656,990	37,177	2,694,167
Parks & Recreation	2,020,258	-	2,020,258
Library	2,493,968	-	2,493,968
Law/Code Enforcement	6,557,308	-	6,557,308
Municipal Court	256,060	-	256,060
Debt Service	1,134,284	-	1,134,284
Transfers to Other Funds	7,523,981	1,753,862	9,277,843
Contingency	6,588,499	(1,571,107)	5,017,392
<i>Unappropriated</i>	3,642,200	-	3,642,200
Total Requirements	\$ 43,693,267	\$ 234,755	\$ 43,928,022
Budget request is to recognize unspent budget authority from FY 2022-23. This request is for Information Technology (Other Professional Services), Parks Maintenance (vehicle), and overhead from capital improvement project changes.			

231-Community Development Fund			
Resources			
Licenses and permits	\$ 848,302	\$ -	\$ 848,302
Intergovernmental	-	21,713	21,713
Charges for services	727,900	19,814	747,714
Other Revenues	-	-	-
Investment Revenue	44,400	-	44,400
Transfers in	3,027,023	308,362	3,335,385
Fund balances - beginning	1,455,375	-	1,455,375
Total Resources	\$ 6,103,000	\$ 349,889	\$ 6,452,889
Requirements			
C.D. Administration	\$ 656,240	\$ -	\$ 656,240
Engineering	2,477,824	-	2,477,824
Planning	1,354,580	-	1,354,580
Transfers to Other Funds	607,926	121,713	729,639
Contingency	108,730	228,176	336,906
<i>Unappropriated</i>	897,700	-	897,700
Total Requirements	\$ 6,103,000	\$ 349,889	\$ 6,452,889
Budget request is to recognize unspent budget authority from FY 2022-23. The request is for overhead from capital improvement project changes.			
240-Road Operating Fund			
Requirements			
Road Operations	\$ 1,440,582	\$ -	\$ 1,440,582
Debt Service	358,000	-	358,000
Transfers to Other Funds	2,161,694	546,768	2,708,462
Contingency	1,513,685	(546,768)	966,917
<i>Unappropriated</i>	228,500	-	228,500
Total Requirements	\$ 5,702,461	\$ -	\$ 5,702,461
Budget request is to recognize unspent budget authority from FY 2022-23. The request is for CIP 4196 (5th Street to Kinsman), CIP 4717 (Pedestrian Enhancements), and CIP 8113 (Public Works Complex).			
510-Water Operating Fund			
Requirements			
Water Distribution	\$ 1,687,774	\$ -	\$ 1,687,774
Water Treatment Plant	4,705,889	40,000	4,745,889
Debt Service	371,000	-	371,000
Transfers to Other Funds	11,003,045	1,340,372	12,343,417
Contingency	10,961,360	(1,380,372)	9,580,988
<i>Unappropriated</i>	1,148,000	-	1,148,000
Total Requirements	\$ 29,877,068	\$ -	\$ 29,877,068
Budget request is to recognize unspent budget authority from FY 2022-23 for capital improvement project changes, and a Water Treatment Plant compliance study.			

520-Sewer Operating Fund			
Requirements			
Wastewater Collections	\$ 1,364,647	\$ -	\$ 1,364,647
Wastewater Treatment Plant	3,332,276	-	3,332,276
Debt Service	2,880,000	-	2,880,000
Transfers to Other Funds	11,357,299	970,760	12,328,059
Contingency	2,678,577	(970,760)	1,707,817
<i>Unappropriated</i>	915,000	-	915,000
Total Requirements	<u>\$ 22,527,799</u>	<u>\$ -</u>	<u>\$ 22,527,799</u>
Budget request is to recognize unspent budget authority from FY 2022-23 for capital improvement project changes.			
550-Street Lighting Operating Fund			
Requirements			
Street Lighting	\$ 366,450	\$ -	\$ 366,450
Transfers to Other Funds	522,500	139,454	661,954
Contingency	534,644	(139,454)	395,190
<i>Unappropriated</i>	73,300	-	73,300
Total Requirements	<u>\$ 1,496,894</u>	<u>\$ -</u>	<u>\$ 1,496,894</u>
Budget request is to recognize unspent budget authority from FY 2022-23 for capital improvement project changes.			
570-Stormwater Fund			
Requirements			
Stormwater Maintenance	\$ 1,155,160	\$ -	\$ 1,155,160
Debt Service	838,000	-	838,000
Transfers to Other Funds	6,224,965	920,893	7,145,858
Contingency	1,651,784	(920,893)	730,891
<i>Unappropriated</i>	232,000	-	232,000
Total Requirements	<u>\$ 10,101,909</u>	<u>\$ -</u>	<u>\$ 10,101,909</u>
Budget request is to recognize unspent budget authority from FY 2022-23 for capital improvement project changes.			
515-Water Capital Projects Fund			
Resources			
Intergovernmental	\$ 4,899,610	\$ 519,377	\$ 5,418,987
Investment Revenue	40,000	-	40,000
Lease Revenue	173,577	-	173,577
Transfers in	18,732,933	1,502,229	20,235,162
Fund balances - beginning	1,333,218	-	1,333,218
Total Resources	<u>\$ 25,179,338</u>	<u>\$ 2,021,606</u>	<u>\$ 27,200,944</u>
Requirements			
Capital Projects	\$ 22,513,541	\$ 1,973,950	\$ 24,487,491
Transfers to Other Funds	1,060,018	47,656	1,107,674
Contingency	1,605,779	-	1,605,779
Total Requirements	<u>\$ 25,179,338</u>	<u>\$ 2,021,606</u>	<u>\$ 27,200,944</u>
Budget request is to recognize unspent budget authority from FY 2022-23 for CIP 1144 (WTP 20 MGD Expansion), CIP 1148 (Priority IB Water Distribution Implementation), and CIP 1149 (West Side Level B Reservoir).			

525-Sewer Capital Projects Fund			
Resources			
Investment Revenue	\$ 1,500	\$ -	\$ 1,500
Transfers in	10,091,086	1,606,947	11,698,033
Fund balances - beginning	56,323	-	56,323
Total Resources	\$ 10,148,909	\$ 1,606,947	\$ 11,755,856
Requirements			
Capital Projects	\$ 9,303,662	\$ 1,509,678	\$ 10,813,340
Transfers to Other Funds	528,104	97,269	625,373
Contingency	317,143	-	317,143
Total Requirements	\$ 10,148,909	\$ 1,606,947	\$ 11,755,856
Budget request is to recognize unspent budget authority from FY 2022-23 for capital improvement projects, and an increased budget request for CIP 2104 (Wastewater Treatment Plant Master Plan).			
345-Road Capital Projects Fund			
Resources			
Intergovernmental	\$ 528,077	\$ -	\$ 528,077
Investment Revenue	60,000	-	60,000
Transfers in	21,840,593	1,901,154	23,741,747
Fund balances - beginning	3,525,766	-	3,525,766
Total Resources	\$ 25,954,436	\$ 1,901,154	\$ 27,855,590
Requirements			
Capital Projects	\$ 24,428,011	\$ 1,647,799	\$ 26,075,810
Transfers to Other Funds	1,021,691	253,355	1,275,046
Contingency	504,734	-	504,734
Total Requirements	\$ 25,954,436	\$ 1,901,154	\$ 27,855,590
Budget request is to recognize unspent budget authority from FY 2022-23 for capital improvemt projects, and an increased budget request for CIP 3000 (Basalt Creek Planning) and CIP 3001 (Frog Pond / Advance Rd Master Planning).			
575-Stormwater Capital Projects Fund			
Resources			
Investment Revenue	\$ 300	\$ -	\$ 300
Transfers in	5,742,100	1,317,407	7,059,507
Fund balances - beginning	9,731	-	9,731
Total Resources	\$ 5,752,131	\$ 1,317,407	\$ 7,069,538
Requirements			
Capital Projects	\$ 5,100,839	\$ 1,272,856	\$ 6,373,695
Transfers to Other Funds	333,201	44,551	377,752
Contingency	318,091	-	318,091
Total Requirements	\$ 5,752,131	\$ 1,317,407	\$ 7,069,538
Budget request is to recognize unspent budget authority from FY 2022-23 for capital improvement projects, and an increased budget request for CIP 7067 (Meridian Creek Culvert Replacement).			

335-Facilities Capital Projects Fund				
Resources				
	Intergovernmental	\$ 200,000	\$ -	\$ 200,000
	Investment Revenue	45,000	-	45,000
	Transfers in	4,761,221	2,111,104	6,872,325
	Fund balances - beginning	5,621,398	-	5,621,398
	Total Resources	\$ 10,627,619	\$ 2,111,104	\$ 12,738,723
Requirements				
	Capital Projects	\$ 10,270,557	\$ 2,111,104	\$ 12,381,661
	Transfers to Other Funds	63,464	-	63,464
	Contingency	293,598	-	293,598
	Total Requirements	\$ 10,627,619	\$ 2,111,104	\$ 12,738,723
Budget request is to recognize unspent budget authority from FY 2022-23 for capital improvement projects, an increased budget request for CIP 8158 (Community Center Block Master Plan), and a new request for CIP 8165 (To replace the IT Virtual Infrastructure).				
395-Parks Capital Projects Fund				
Resources				
	Licenses and permits	\$ 5,000	\$ -	\$ 5,000
	Investment Revenue	9,200	-	9,200
	Transfers in	3,978,400	3,013,429	6,991,829
	Fund balances - beginning	335,394	-	335,394
	Total Resources	\$ 4,327,994	\$ 3,013,429	\$ 7,341,423
Requirements				
	Capital Projects	\$ 3,560,000	\$ 2,949,069	\$ 6,509,069
	Transfers to Other Funds	241,700	64,360	306,060
	Contingency	526,294	-	526,294
	Total Requirements	\$ 4,327,994	\$ 3,013,429	\$ 7,341,423
Budget request is to recognize unspent budget authority from FY 2022-23 for capital improvement projects, and an increased budget request for CIP 9088 (Tree Mitigation - White Oaks), CIP 9152 (Annual Play Structure Replacement), CIP 9175 (Frog Pond West Neighborhood Park), and CIP 9177 (Water Feature Controllers).				
516-Water Development Charges Fund				
Requirements				
	Materials & Services	\$ 26,980	\$ -	\$ 26,980
	Debt Service	452,000	-	452,000
	Transfers to Other Funds	8,803,824	684,002	9,487,826
	Contingency	1,899,135	(684,002)	1,215,133
	Total Requirements	\$ 11,181,939	\$ -	\$ 11,181,939
Budget request is to recognize unspent budget authority from FY 2022-23 for capital improvement project changes.				

526-Sewer Development Charges Fund				
Resources				
	System Development Charges	\$ 725,000	\$ -	\$ 725,000
	Investment Revenue	9,900	-	9,900
	Fund balances - beginning	996,343	299,942	1,296,285
	Total Resources	\$ 1,731,243	\$ 299,942	\$ 2,031,185
Requirements				
	Materials & Services	\$ 22,930	\$ -	\$ 22,930
	Transfers to Other Funds	1,605,323	299,942	1,905,265
	Contingency	102,990	-	102,990
	Total Requirements	\$ 1,731,243	\$ 299,942	\$ 2,031,185
Budget request is to recognize unspent budget authority from FY 2022-23 for capital improvement project changes.				
346-Road Development Charges Fund				
Resources				
	System Development Charges	\$ 1,800,000	\$ -	\$ 1,800,000
	Investment Revenue	40,000	-	40,000
	Fund balances - beginning	9,252,656	800,000	10,052,656
	Total Resources	\$ 11,092,656	\$ 800,000	\$ 11,892,656
Requirements				
	Materials & Services	\$ 43,130	\$ -	\$ 43,130
	Transfers to Other Funds	10,712,968	736,591	11,449,559
	Contingency	336,558	63,409	399,967
	Total Requirements	\$ 11,092,656	\$ 800,000	\$ 11,892,656
Budget request is to recognize unspent budget authority from FY 2022-23 for capital improvement project changes.				
336-Frog Pond West Fund				
Resources				
	Licenses and permits	\$ 2,000,000	\$ -	\$ 2,000,000
	Investment Revenue	28,300	-	28,300
	Fund balances - beginning	2,015,874	2,001,165	4,017,039
	Total Resources	\$ 4,044,174	\$ 2,001,165	\$ 6,045,339
Requirements				
	Materials & Services	\$ 36,180	\$ -	\$ 36,180
	Transfers to Other Funds	3,199,297	1,248,157	4,447,454
	Contingency	808,697	753,008	1,561,705
	Total Requirements	\$ 4,044,174	\$ 2,001,165	\$ 6,045,339
Budget request is to recognize unspent budget authority from FY 2022-23 for capital improvement project changes.				
576-Stormwater Development Charges Fund				
Requirements				
	Materials & Services	\$ 5,980	\$ -	\$ 5,980
	Transfers to Other Funds	360,603	780,265	1,140,868
	Contingency	4,001,249	(780,265)	3,220,984
	Total Requirements	\$ 4,367,832	\$ -	\$ 4,367,832
Budget request is to recognize unspent budget authority from FY 2022-23 for capital improvement project changes.				

396-Parks Development Charges Fund			
Requirements			
Materials & Services	\$ 17,570	\$ -	\$ 17,570
Transfers to Other Funds	1,111,946	394,957	1,506,903
Contingency	528,882	(394,957)	133,925
Total Requirements	\$ 1,658,398	\$ -	\$ 1,658,398
Budget request is to recognize unspent budget authority from FY 2022-23 for capital improvement project changes.			