

RESOLUTION NO. 3187

A Resolution Of The City Of Wilsonville Authorizing A Supplemental Budget Adjustment For Fiscal Year 2024-25.

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2024-25 by Resolution No. 3187; and

WHEREAS, certain expenditures are expected to exceed the original adopted budget in some of the City's funds and budgetary transfers are necessary within these funds to provide adequate appropriation levels to expend the unforeseen costs; and

WHEREAS, ORS 294.463 provides that a city may adjust appropriations within appropriation categories provided the enabling resolution states the need for the adjustment, purpose of the expenditure and corresponding amount of appropriation; and,

WHEREAS, all transfers from contingencies within the fiscal year to date that exceed fifteen percent (15%) of the fund's total appropriations are included in the supplemental budget adjustment request; and,

WHEREAS, all expenditure transfers within the fiscal year to date in aggregate exceed ten percent (10%) of the fund's total expenditures are included in the supplemental budget adjustment request; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and public hearing input, the public interest is served in the proposed supplemental budget adjustment,

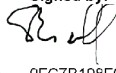
WHEREAS, to facilitate clarification of the adjustments in this resolution, Attachment A to this resolution provides a summary by fund of the appropriation categories affected by the proposed transfer of budget appropriation and the purpose of the expenditure.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

The City amends and adjusts the estimated revenues and appropriations within the funds and categories delineated and set forth in Attachment A, attached hereto and incorporated by reference herein as if fully set forth.

This resolution becomes effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 20th day of February, 2025, and filed with the Wilsonville City Recorder this date.

Signed by:

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Shawn O'Neil, Mayor

ATTEST:

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Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor O'Neil	Yes
Council President Berry	Yes
Councilor Dunwell	Yes
Councilor Shevlin	Excused
Councilor Cunningham	Yes

EXHIBIT:

A. Need, Purpose and Amount: Detail by Fund & Category

ATTACHMENT A
NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
110-General Fund			
Resources			
Taxes	\$ 16,395,000	\$ -	\$ 16,395,000
Licenses and permits	176,700	-	176,700
Intergovernmental	3,299,090	-	3,299,090
Charges for services	439,822	-	439,822
Other Revenues	204,070	-	204,070
Fines and forfeitures	190,000	-	190,000
Investment Revenue	620,000	-	620,000
Proceeds of interfund loan	1,015,100	-	1,015,100
Transfers in	5,061,035	7,144	5,068,179
Fund balances - beginning	18,958,248	-	18,958,248
Total Resources	\$ 46,359,065	\$ 7,144	\$ 46,366,209
Requirements			
Administration	\$ 2,564,212	\$ -	\$ 2,564,212
Finance	2,134,078	-	2,134,078
Information Technology/GIS	1,839,162	-	1,839,162
Legal	843,350	-	843,350
Human Resources and Risk Management	1,228,920	-	1,228,920
Public Works Administration	1,117,514	-	1,117,514
Facilities	2,254,335	-	2,254,335
Parks Maintenance	2,915,379	-	2,915,379
Parks & Recreation	2,313,429	-	2,313,429
Library	2,823,416	-	2,823,416
Law/Code Enforcement	6,914,522	-	6,914,522
Municipal Court	232,980	-	232,980
Debt Service	-	-	-
Transfers to Other Funds	12,043,193	363,577	12,406,770
Contingency	3,108,875	(356,433)	2,752,442
<i>Unappropriated</i>	4,025,700	-	4,025,700
Total Requirements	\$ 46,359,065	\$ 7,144	\$ 46,366,209
Resource increases are due to overhead from capital improvement project (CIP) changes. Requirement increases are to fund various CIP projects.			

231-Community Development Fund					
Resources					
Licenses and permits	\$	668,567	\$	-	\$ 668,567
Intergovernmental		265,000		-	265,000
Charges for services		443,006		-	443,006
Investment Revenue		70,000		-	70,000
Transfers in		3,805,649	243,251		4,048,900
Fund balances - beginning		1,790,716		-	1,790,716
Total Resources	\$	7,042,938	\$	243,251	\$ 7,286,189
Requirements					
C.D. Administration	\$	717,944	\$	-	\$ 717,944
Engineering		2,631,206		-	2,631,206
Planning		1,382,100		-	1,382,100
Transfers to Other Funds		860,186		-	860,186
Contingency		505,202	243,251		748,453
<i>Unappropriated</i>		946,300		-	946,300
Total Requirements	\$	7,042,938	\$	243,251	\$ 7,286,189

Resource increases are due to overhead from capital improvement project (CIP) changes.

240-Road Operating Fund					
Requirements					
Road Operations	\$	1,574,182	\$	119,000	\$ 1,693,182
Debt Service		360,000		-	360,000
Transfers to Other Funds		2,828,693		-	2,828,693
Contingency		166,843	(119,000)		47,843
<i>Unappropriated</i>		246,500		-	246,500
Total Requirements	\$	5,176,218	\$	-	\$ 5,176,218

Requirement increase for Infrastructure Maintenance, Charbonneau Annual Dead Wooding, Charbonneau Sidewalk Repairs, and Annual Traffic Signal Maintenance.

520-Sewer Operating Fund					
Requirements					
Wastewater Collections	\$	1,291,082	\$	20,000	\$ 1,311,082
Wastewater Treatment Plant		3,640,000		-	3,640,000
Debt Service		2,880,000		-	2,880,000
Transfers to Other Funds		4,008,281	8,251		4,016,532
Contingency		7,081,796	(28,251)		7,053,545
<i>Unappropriated</i>		940,200		-	940,200
Total Requirements	\$	19,841,359	\$	-	\$ 19,841,359

Requirement increase for Pretreatment Consultant, and to fund capital improvement project (CIP) changes.

570-Stormwater Fund						
Requirements						
Stormwater Maintenance	\$	1,340,372	\$	-	\$	1,340,372
Debt Service		842,000		-		842,000
Transfers to Other Funds		2,630,119		15,000		2,645,119
Contingency		4,794,952		(15,000)		4,779,952
<i>Unappropriated</i>		262,500		-		262,500
Total Requirements	\$	9,869,943	\$	-	\$	9,869,943

Requirement increase to fund capital improvement project (CIP) changes.

515-Water Capital Projects Fund						
Resources						
Intergovernmental	\$	2,771,246	\$	316,650	\$	3,087,896
Investment Revenue		24,000		-		24,000
Lease Revenue		173,577		-		173,577
Transfers in		19,213,296		6,521		19,219,817
Fund balances - beginning		464,946		-		464,946
Total Resources	\$	22,647,065	\$	323,171	\$	22,970,236

Requirements						
Capital Projects	\$	20,909,764	\$	196,300	\$	21,106,064
Transfers to Other Funds		977,022		126,871		1,103,893
Contingency		760,279		-		760,279
Total Requirements	\$	22,647,065	\$	323,171	\$	22,970,236

Requirement increases for Oversight of Ongoing Willamette Water Supply Program (WWSP) - CIP 1127, of which is fully reimburseable, and 5th Street / Kinsman Water Line - CIP 1139, recognizing the roll over of budget authority from the prior fiscal year.

525-Sewer Capital Projects Fund						
Resources						
Investment Revenue	\$	4,500	\$	-	\$	4,500
Transfers in		6,348,450		16,324		6,364,774
Fund balances - beginning		75,821		-		75,821
Total Resources	\$	6,428,771	\$	16,324	\$	6,445,095

Requirements						
Capital Projects	\$	5,847,101	\$	7,800	\$	5,854,901
Transfers to Other Funds		282,659		8,524		291,183
Contingency		299,011		-		299,011
Total Requirements	\$	6,428,771	\$	16,324	\$	6,445,095

Requirement increases for 5th Street / Kinsman Sewer Line - CIP 2099, recognizing the roll over of budget authority from the prior fiscal year, and Public Works Standards Update - CIP 2110, funded through Sewer SDC Funds.

345-Road Capital Projects Fund						
Resources						
Intergovernmental	\$	430,000	\$	-	\$	430,000
Investment Revenue		35,500		-		35,500
Transfers in		29,175,808		114,000		29,289,808
Fund balances - beginning		2,597,102		95,000		2,692,102
Total Resources	\$	32,238,410	\$	209,000	\$	32,447,410
Requirements						
Capital Projects	\$	31,106,008	\$	109,000	\$	31,215,008
Transfers to Other Funds		1,122,065		100,000		1,222,065
Contingency		10,337		-		10,337
Total Requirements	\$	32,238,410	\$	209,000	\$	32,447,410
Requirement increases for 5th Street / Kinsman Road Extension - CIP 4196, recognizing the roll over of budget authority from the prior fiscal year, and Basalt Creek Planning - CIP 3000 and Frog Pond / Advance Road Master Planning - CIP 3001, funded through the General Fund.						
575-Stormwater Capital Projects Fund						
Resources						
Investment Revenue	\$	3,500	\$	-	\$	3,500
Transfers in		2,915,023		15,000		2,930,023
Fund balances - beginning		157,184		-		157,184
Total Resources	\$	3,075,707	\$	15,000	\$	3,090,707
Requirements						
Capital Projects	\$	2,526,993	\$	-	\$	2,526,993
Transfers to Other Funds		284,620		15,000		299,620
Contingency		264,094		-		264,094
Total Requirements	\$	3,075,707	\$	15,000	\$	3,090,707
Requirement increase for Public Works Standards Update - CIP 7110, funded through the Stormwater Operating Fund.						
335-Facilities Capital Projects Fund						
Resources						
Intergovernmental	\$	-	\$	-	\$	-
Investment Revenue	\$	120,500	\$	-	\$	120,500
Transfers in		9,408,671		210,000		9,618,671
Fund balances - beginning		281,499		-		281,499
Total Resources	\$	9,810,670	\$	210,000	\$	10,020,670
Requirements						
Capital Projects	\$	9,222,196	\$	210,000	\$	9,432,196
Transfers to Other Funds		150,985		-		150,985
Contingency		437,489		-		437,489
Total Requirements	\$	9,810,670	\$	210,000	\$	10,020,670
Requirement increase for Community Center Siding Repair - CIP 8161, funded through the General Fund.						

395-Parks Capital Projects Fund						
Resources						
Licenses and permits	\$	5,000	\$	-	\$	5,000
Investment Revenue		10,000		-		10,000
Intergovernmental		1,100,000		-		1,100,000
Transfers in		7,886,921		53,180		7,940,101
Fund balances - beginning		62,750		-		62,750
Total Resources	\$	9,064,671	\$	53,180	\$	9,117,851
Requirements						
Capital Projects	\$	8,227,218	\$	53,180	\$	8,280,398
Transfers to Other Funds		173,833		-		173,833
Contingency		663,620		-		663,620
Total Requirements	\$	9,064,671	\$	53,180	\$	9,117,851
Requirement increase for Boones Ferry Park Master Plan Implementation - CIP 9171, funded through the General Fund, and Parks SDC Fund.						
516-Water Development Charges Fund						
Requirements						
Materials & Services	\$	24,280	\$	-	\$	24,280
Debt Service		457,000		-		457,000
Transfers to Other Funds		9,255,582		6,521		9,262,103
Contingency		27,570		(6,521)		21,049
Total Requirements	\$	9,764,432	\$	-	\$	9,764,432
Requirement increase to fund capital improvement project (CIP) changes.						
526-Sewer Development Charges Fund						
Requirements						
Materials & Services	\$	20,640	\$	-	\$	20,640
Transfers to Other Funds		1,909,921		8,073		1,917,994
Contingency		22,678		(8,073)		14,605
Total Requirements	\$	1,953,239	\$	-	\$	1,953,239
Requirement increase to fund capital improvement project (CIP) changes.						
396-Parks Development Charges Fund						
Requirements						
Materials & Services	\$	15,810	\$	-	\$	15,810
Transfers to Other Funds		1,334,844		13,603		1,348,447
Contingency		1,973,439		(13,603)		1,959,836
Total Requirements	\$	3,324,093	\$	-	\$	3,324,093
Requirement increase to fund capital improvement project (CIP) changes.						