

WADE P. BETTIS  
DALE D. LIBERTY, SR.  
RAYMOND R. REIF

BETTIS, LIBERTY & REIF  
ATTORNEYS AT LAW  
160 N.W. THIRD AVENUE  
CANBY, OREGON 97013

TELEPHONE 266-1113  
AREA CODE 503

June 9, 1969

Phillip R. Balsiger, Mayor  
City of Wilsonville  
P. O. Box 188  
Wilsonville, Oregon 97070

Re: Building Code (Ordinance No. 8)

Dear Mayor Balsiger:

In accordance with your request that we prepare a building code for Wilsonville and following our telephone conference on June 6 concerning the matter, it is my feeling and recommendation that the Uniform Building Code Volume No. 1 prepared by the International Conference of Building Officials and a copy of which you loaned to me for study and which is returned herewith would probably be a desirable Code for Wilsonville. There are two main considerations in the adoption of a Building Code: (1) a sufficiently comprehensive code to cover all types of future construction for better building construction and greater safety. (2) uniformity for the benefit of contractors and builders and other who deal generally in such matters.

I have discussed by phone at some length with Mr. Bartals, Building Inspector of Clackamas County, who is opposed generally to the League of Oregon Cities Uniform Building Code for Small Cities. It was his feeling that without substantial modification and additions it did not sufficiently cover all possible types of construction and is difficult to administer. He also objected to a use by any city of Clackamas County's building code which is not designed for use by cities and does not cover all of the various situations that arise in towns or cities. It was my impression that he favors the Uniform Building Code Volume 1, 1967 Edition and especially so if his department is asked to cooperate with the city in administering a building code ordinance. Another alternative, of course, would be for you to appoint a committee to outline your own city's requirements for such a code and draft one from scratch. This would probably entail the use of the most desirable features of the various different types of codes and adding to that compilation your own particular requirements but the end result would be rather costly and entail considerable time.

If the council approves the adoption of the Uniform Building Code Volume No. 1, 1967 Edition, such volume can itself become the ordinance by completing the blanks on various pages and the following is a guide to accomplish that:

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Page 20 - Insert "8" for the Ordinance number. In the next blank insert the name "Wilsonville". On the next to the last line insert the words "City Council" and in the last line insert "Wilsonville".

Page 26 - In subparagraph C for Form of Notice insert "Wilsonville".

Page 556- If adopted by the Council add beneath the printed material the following:

Passed by the Council this 16 day of June, 1969.

\_\_\_\_\_  
Mayor of the City of  
Wilsonville, Oregon.

Attest:

\_\_\_\_\_  
Recorder of the City of  
Wilsonville, Oregon.

(the day and month should be inserted upon adoption of the ordinance and the original should be signed by the Mayor and attested by the signature of the Recorder.)

The Council should, immediately upon adoption of the ordinance, appoint a building official as required by Section 201 (page 24) of the UBC. Appointment by the entire Council is required under the provisions of ORS 221.140 pending the enactment of a new City Charter. Such building official can be the chief building inspector for Clackamas County or any other person for that matter who the Council deems sufficiently skilled to perform such responsibilities. Agreement from Clackamas County to cooperate as the "building official" should be obtained first, of course, and arrangements should be made concerning the payment of fees and costs.

The building code should be supplemented in time with a separate ordinance creating and establishing fire zones as contemplated by Chapter 16 (page 89) of the UBC. Special study by a special committee should be carried out first to determine the boundaries of such zones and a legal description should be prepared for each zone for our use in preparing the appropriate ordinance.

If the UBC is adopted as your building code, I would suggest that you delegate someone who can write a nice hand to make the above inserts in ink in the book. The original ordinance when enacted should be retained at all times by the City Recorder and never released or loaned to any other than a City official or City attorney. It is in other words the original ordinance and should be immediately available at all times for the City's use. Extra copies of the code should be obtained in sufficient number to accommodate anticipated use of builders and contractors in the City and those extra copies (I recommend at least five) should be conformed to the original although they do not need to be signed by the Mayor or Recorder but their signatures can be shown as signed with the enactment date entered. These extra copies should be available at some convenient place (such as the office of the

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building official) and be checked out by him on a deposit being paid sufficiently large to replace the book if lost including shipping costs etc. (I would suggest a minimum of \$10.00 for deposit for each volume checked out).

Instead of returning your volume of the code with this letter, I will mail this letter now and ask Ray to deliver the code to you at your next meeting on Monday, June 16 and at that time he will be prepared to discuss with you and the Council the various items of this letter and the proposed code itself and its enactment.

Sincerely,

BETTIS, LIBERTY & REIF

  
Wade P. Bettis

WPB/nc