

RESOLUTION NO. 2604

A RESOLUTION AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT FOR FISCAL YEAR 2016-17.

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2016-17 by Resolution 2587; and,

WHEREAS, certain expenditures are expected to exceed the original adopted budget in some of the City's funds and budgetary transfers are necessary within these funds to provide adequate appropriation levels to expend the unforeseen costs; and,

WHEREAS, ORS 294.463 provides that a city may adjust appropriations within appropriation categories provided the enabling resolution states the need for the adjustment, purpose of the expenditure and corresponding amount of appropriation; and,

WHEREAS, all transfers from contingencies within the fiscal year to date that exceed fifteen percent (15%) of the fund's total appropriations, are included in the supplemental budget adjustment request; and,

WHEREAS, all expenditure transfers within the fiscal year to date in aggregate exceed ten percent (10%) of the fund's total expenditures, are included in the supplemental budget adjustment request; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and public hearing input, the public interest is served in the proposed supplemental budget adjustment,

WHEREAS, to facilitate clarification of the adjustments in this resolution, Attachment A to this resolution provides a summary by fund of the appropriation categories affected by the proposed transfer of budget appropriation and the purpose of the expenditure.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

The City amends and adjusts the estimated revenues and appropriations within the funds and categories delineated and set forth in Attachment A, attached hereto and incorporated by reference herein as if fully set forth.

This resolution becomes effective upon adoption.

ADOPTED by the City Council of the City of Wilsonville at a regular meeting thereof this 3rd day of October 2016 and filed with Wilsonville City Recorder this same date.

TIM KNAPP, MAYOR

ATTEST:

Sandra C. King, MMC, City Recorder

SUMMARY OF VOTES:

Mayor Knapp	Yes
Councilor Starr	Yes
Councilor Stevens	Yes
Councilor Fitzgerald	Yes
Councilor Lehan	Yes

ATTACHMENT A
NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
General Fund			
Interfund transfers	\$ (608,404)	\$ (87,959)	\$ (696,363)
All other resources	(29,797,053)	-	(29,797,053)
Total increase in resources	<u>\$ (30,405,457)</u>	<u>\$ (87,959)</u>	<u>\$ (30,493,416)</u>
Administration	\$ 1,336,425	\$ 35,000	\$ 1,371,425
Finance	1,372,571	15,500	1,388,071
Information systems	1,012,190	105,000	1,117,190
Parks Maintenance	1,343,163	5,910	1,349,073
Building Management	980,296	43,735	1,024,031
Interfund transfers	3,163,591	330,625	3,494,216
Contingency	9,272,304	(447,811)	8,824,493
All other requirements	11,924,917	-	11,924,917
Net change in requirements	<u>\$ 30,405,457</u>	<u>\$ 87,959</u>	<u>\$ 30,493,416</u>
<p>Interfund transfers increase recognizes additional resources for the overhead charges on capital improvement projects. Increases in the following programs are for incompleting projects originally funded in FY2016: Administration: Special Projects, Finance: CD Fund Review Consultant fees and office equipment, Information Systems: Fiber Business and IT Strategic Plans, Payment Card Industry Review remediation, Parks and Building Maintenance: Ford Truck with swap loader. Interfund transfer expense are for the following incompleting projects originally funded in FY2016: Frog Pond Master Planning, Coffee Creek Area Planning, Citywide Signage and Way-finding Plan, Charbonneau Walking Path Repair, Fiber Connectivity, City Facilities Repairs, Community Center Remodel and Annual Play Structure Replacement.</p>			
Community Development Fund			
Charges for service	\$ (594,400)	\$ (23,600)	(618,000)
Interfund transfers	(1,981,238)	(71,910)	(2,053,148)
All other resources	(3,544,603)	-	(3,544,603)
Total increase in resources	<u>\$ (6,120,241)</u>	<u>\$ (95,510)</u>	<u>\$ (6,215,751)</u>
Planning	\$ 1,007,074	\$ 33,000	\$ 1,040,074
All other requirements	3,439,404	62,510	3,501,914
Contingency	1,673,763	-	1,673,763
Net change in requirements	<u>\$ 6,120,241</u>	<u>\$ 95,510</u>	<u>\$ 6,215,751</u>
<p>Interfund transfers increase recognizes additional resources for the overhead charges on capital improvement projects. Increases in the the Planning program is for the incompleting Form Based Code project originally funded in FY2016.</p>			
Road Operating Fund			
Capital Outlay	\$ 9,000	\$ 5,910	\$ 14,910
Contingency	532,132	(5,910)	526,222
All other requirements	1,758,499	-	1,758,499
Net change in requirements	<u>\$ 2,299,631</u>	<u>\$ -</u>	<u>\$ 2,299,631</u>
<p>Increase in capital outlay will fund a portion of a Ford truck with swap loader originally funded in FY2016.</p>			
Water Operating Fund			
Water Distribution and Sales	\$ 1,402,353	\$ 1,773	\$ 1,404,126
Interfund transfers	3,117,668	131,135	3,248,803
Contingency	7,417,784	(132,908)	7,284,876
All other requirements	4,739,875	-	4,739,875
Net change in requirements	<u>\$ 16,677,680</u>	<u>\$ -</u>	<u>\$ 16,677,680</u>
<p>Increases to Interfund transfer expense is for the following incompleting projects originally funded in FY2016: Secondary Power Supply for Wells and the Water System Telemetry. A net zero transfer will reallocate funding from the Annual Well Upgrades and Maintenance project to Annual GIS/Water Module Updates project. Capital Outlay will fund a share of a Ford truck purchase with swap loader attachment originally funded in FY2016.</p>			

ATTACHMENT A
NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
Sewer Operating Fund			
Sewer Collection	\$ 831,946	\$ 1,773	\$ 833,719
Interfund transfers	3,867,017	415,201	4,282,218
Contingency	7,686,905	(416,974)	7,269,931
All other requirements	5,619,902	-	5,619,902
Net change in requirements	\$ 18,005,770	\$ -	\$ 18,005,770
Increases to Interfund transfer expense is for the funding of the following incompletd projects funded in FY2016: Wastewater Treatment Plant Outfall Repair/Replacement and Sewer Operations Allocation to Charbonneau. Capital Outlary will fund a share of a Ford truck purchase with swap loader attachment originally funded in FY2016.			
Streetlight Operating Fund			
Interfund transfers	\$ 490,520	\$ 104,950	\$ 595,470
Contingency	373,327	(104,950)	268,377
All other requirements	351,721	-	351,721
Net change in requirements	\$ 1,215,568	\$ -	\$ 1,215,568
Increase to Interfund transfer expense is for the following incompletd project originally funded in FY2016: Streetlight Infill. A net zero transfer will reallocate excess funding from the LED Streetlight conversion project to the Streetlight Infill project.			
Stormwater Operating Fund			
Interfund transfers	\$ 872,718	\$ 161,074	\$ 1,033,792
Contingency	502,263	(161,074)	341,189
All other requirements	1,509,528	-	1,509,528
Net change in requirements	\$ 2,884,509	\$ -	\$ 2,884,509
Increase to Interfund transfer expense is for the following incompletd project originally funded in FY2016: Willamette River Outfalls. A net transfer will reallocate excess funding from the Gesselschaft Water Well Channel restoration project to the Citywide Stormwater Sewer Pipe project.			
Water Capital Projects Fund			
Interfund transfers	\$ (1,874,124)	\$ (211,085)	\$ (2,085,209)
All other resources	42,697	-	42,697
Total increase in resources	\$ (1,831,427)	\$ (211,085)	\$ (2,042,512)
Water capital projects	1,647,950	196,700	1,844,650
Transfers to other funds	203,102	14,385	217,487
Contingency	65,769	-	65,769
Net change in requirements	\$ 1,916,821	\$ 211,085	\$ 2,127,906
The interfund transfers and the corresponding requirements for water capital projects and transfers to other funds is for the following projects: Secondary Power Supply for Wells, Water System Telemetry, Annual GIS/Water Model Updates, Annual Well Upgrades and Maintenance, and Tooze Rd. Waterline			
Sewer Capital Projects Fund			
Interfund transfers	\$ (5,735,552)	\$ (540,270)	\$ (6,275,822)
All other resources	(15,484)	-	(15,484)
Total increase in resources	\$ (5,751,036)	\$ (540,270)	\$ (6,291,306)
Sewer capital projects	5,199,262	522,000	5,721,262
Transfers to other funds	463,930	18,270	482,200
Contingency	87,854	-	87,854
Net change in requirements	\$ 5,751,046	\$ 540,270	\$ 6,291,316
The interfund transfers and the corresponding requirements for sewer capital projects and transfers to other funds is for the following projects: Wastewater Treatment Plant Outfall Repair/Replacement and Sewer Operations Allocation to Charbonneau.			

ATTACHMENT A
NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
Streets Capital Projects Fund			
Interfund transfers	\$ (5,788,424)	\$ (1,425,415)	\$ (7,213,839)
All other resources	(1,343,072)	-	(1,343,072)
Total increase in resources	<u>\$ (7,131,496)</u>	<u>\$ (1,425,415)</u>	<u>\$ (8,556,911)</u>
Streets capital projects	4,809,067	1,354,300	6,163,367
Transfers to other funds	1,217,999	71,115	1,289,114
Contingency	1,104,430	-	1,104,430
Net change in requirements	<u>\$ 7,131,496</u>	<u>\$ 1,425,415</u>	<u>\$ 8,556,911</u>
The interfund transfers and the corresponding requirements for sewer capital projects and transfers to other funds is for the following projects: Frog Pond Master Planning, Coffee Creek Area Planning, Citywide Signage and Wayfinding Plan, Wilsonville Rd Interchange, Charbonneau Walking Path Repair, Kinsman Rd Extension, Boeckman Rd Wetland Mitigation and Toozé Rd--110th to Grahams Ferry. Net zero transfers will reallocate excess funding from the LED Street Light Conversion and Kinsman/Wilsonville Rd Turn Lane Improvements to the Streetlight Infill and Street Maintenance Fee and SDC Update projects.			
Stormwater Capital Projects Fund			
Interfund transfers	\$ (1,180,889)	\$ (214,765)	\$ (1,395,654)
All other resources	(1,153,089)	-	(1,153,089)
Total increase in resources	<u>\$ (2,333,978)</u>	<u>\$ (214,765)</u>	<u>\$ (2,548,743)</u>
Stormwater capital projects	1,425,800	207,500	1,633,300
Transfers to other funds	497,872	7,265	505,137
Contingency	410,306	-	410,306
Net change in requirements	<u>\$ 2,333,978</u>	<u>\$ 214,765</u>	<u>\$ 2,548,743</u>
The interfund transfers and the corresponding requirements for stormwater capital projects and transfers to other funds is for the following project: Willamette River Outfalls. Net zero transfers will reallocate excess funding from the Gesselschaft Water Well Channel Restoration to the Citywide Sewer Pipes project.			
Building Capital Projects Fund			
Interfund transfers	\$ (2,770,500)	\$ (38,400)	\$ (2,808,900)
All other resources	(1,035,888)	-	(1,035,888)
Total increase in resources	<u>\$ (3,806,388)</u>	<u>\$ (38,400)</u>	<u>\$ (3,844,788)</u>
Building capital projects	3,501,500	38,400	3,539,900
All other uses	304,888	-	304,888
Net change in requirements	<u>\$ 3,806,388</u>	<u>\$ 38,400</u>	<u>\$ 3,844,788</u>
The interfund transfers and the corresponding requirements for building capital projects and transfers to other funds is for the following projects: Fiber Connectivity, City Facilities Repairs, and Community Center Remodel.			
Parks Capital Projects Fund			
Interfund transfers	\$ (1,180,889)	\$ (782,109)	\$ (1,962,998)
All other resources	(1,153,089)	-	(1,153,089)
Total increase in resources	<u>\$ (2,333,978)</u>	<u>\$ (782,109)</u>	<u>\$ (3,116,087)</u>
Parks capital projects	1,425,800	733,275	2,159,075
Transfers to other funds	497,872	48,834	546,706
Contingency	410,306	-	410,306
Net change in requirements	<u>\$ 2,333,978</u>	<u>\$ 782,109</u>	<u>\$ 3,116,087</u>
The interfund transfers and the corresponding requirements for parks capital projects and transfers to other funds is for the following projects: Skate Facilities, Annual Play Structure Replacement, Boones Ferry Park Master Plan, Boeckman Creek Trail Slope Stabilization and Parks SDC Reimbursements/Credits.			

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	Current Appropriations	Change in Appropriations	Amended Appropriations
Water SDC Fund			
Transfers	\$ 1,151,842	\$ 79,950	\$ 1,231,792
All other requirements	4,918,822	(79,950)	4,838,872
Net change in requirements	\$ 6,070,664	\$ -	\$ 6,070,664
Increases to Interfund transfer expense is for the following incompletd projects originally funded in FY2016: Tooze Rd Waterline.			
Sewer SDC Fund			
Transfers	\$ 3,515,458	\$ 125,069	\$ 3,640,527
All other requirements	6,189,789	(125,069)	6,064,720
Net change in requirements	\$ 9,705,247	\$ -	\$ 9,705,247
Increases to Interfund transfer expense is for the following incompletd projects originally funded in FY2016: Wastewater Treatment Plant Outfall Repair/Replacement.			
Street SDC Fund			
Transfers	\$ 3,538,299	\$ 1,095,115	\$ 4,633,414
All other requirements	6,901,763	(1,095,115)	5,806,648
Net change in requirements	\$ 10,440,062	\$ -	\$ 10,440,062
Increases to interfund transfer expense is for the following incompletd projects originally funded in FY2016: Wilsonville Rd Interchange, Kinsman Rd Extension, Boeckman Wetland Mitigation, Tooze Rd-110th to Grahams Ferry. A net zero transfer will reallocate excess funding from the Kinsman/Wilsonville Rd Truck Turning Improvements to the Street Maintenance Fee and SDC Update.			
Stormwater SDC Fund			
Transfers	\$ 140,052	\$ 53,691	\$ 193,743
All other requirements	2,536,774	(53,691)	2,483,083
Net change in requirements	\$ 2,676,826	\$ -	\$ 2,676,826
Increases to Interfund transfer expense is for the following incompletd project originally funded in FY2016: Willamette River Outfalls.			
Parks SDC Fund			
Transfers	\$ 2,012,213	\$ 715,234	\$ 2,727,447
All other requirements	4,029,227	(715,234)	3,313,993
Net change in requirements	\$ 6,041,440	\$ -	\$ 6,041,440
Increases to interfund transfer expense is for the following incompletd projects originally funded in FY2016: Skate Facilities, Boones Ferry Park Master Plan, Boeckman Creek Trail Slope Stabilization and Parks SDC Reimbursements.			