

**RESOLUTION NO. 2675**

**A RESOLUTION AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT FOR FISCAL YEAR 2017-18.**

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2017-18 by Resolution 2641; and,

WHEREAS, certain expenditures are expected to exceed the original adopted budget in some of the City's funds and budgetary transfers are necessary within these funds to provide adequate appropriation levels to expend the unforeseen costs; and,

WHEREAS, ORS 294.463 provides that a city may adjust appropriations within appropriation categories provided the enabling resolution states the need for the adjustment, purpose of the expenditure and corresponding amount of appropriation; and,

WHEREAS, all transfers from contingencies within the fiscal year to date that exceed fifteen percent (15%) of the fund's total appropriations, are included in the supplemental budget adjustment request; and,

WHEREAS, all expenditure transfers within the fiscal year to date in aggregate exceed ten percent (10%) of the fund's total expenditures, are included in the supplemental budget adjustment request; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and public hearing input, the public interest is served in the proposed supplemental budget adjustment,

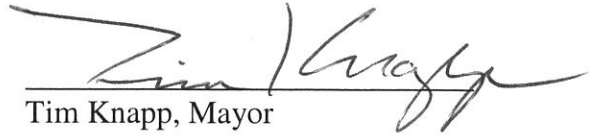
WHEREAS, to facilitate clarification of the adjustments in this resolution, Attachment A to this resolution provides a summary by fund of the appropriation categories affected by the proposed transfer of budget appropriation and the purpose of the expenditure.

**NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:**

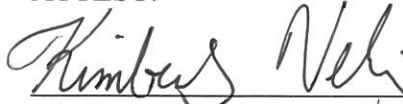
The City amends and adjusts the estimated revenues and appropriations within the funds and categories delineated and set forth in Attachment A, attached hereto and incorporated by reference herein as if fully set forth.

This resolution becomes effective upon adoption.

ADOPTED by the City Council of the City of Wilsonville at a regular meeting thereof this 19<sup>th</sup> day of March 2018 and filed with Wilsonville City Recorder this same date.

  
Tim Knapp, Mayor

ATTEST:

  
Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor Knapp	Yes
Council President Starr	Excused
Councilor Stevens	Yes
Councilor Lehan	Excused
Councilor Akervall	Yes

Attachment:

A. Need, Purpose And Amount: Detail By Fund & Category

## ATTACHMENT A

### NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>General Fund</b>			
Interfund transfers	\$ (3,054,908)	\$ (99,035)	\$ (3,153,943)
All other resources	(31,851,360)	-	(31,851,360)
Total increase in resources	<u>(34,906,268)</u>	<u>(99,035)</u>	<u>(35,005,303)</u>
Administration	\$ 1,640,439	\$ (20,300)	\$ 1,620,139
Park maintenance	1,310,800	30,000	1,340,800
Library	1,984,477	(35,000)	1,949,477
Interfund transfers	2,160,913	404,835	2,565,748
Contingency	9,923,682	(280,500)	9,643,182
All other requirements	<u>17,885,957</u>	-	<u>17,885,957</u>
Net change in requirements	<u>\$ 34,906,268</u>	<u>\$ 99,035</u>	<u>\$ 35,005,303</u>
Interfund transfers revenue increase recognizes additional resources for the overhead charges on capital improvement projects. Increases to the Administration program is to move the funding for the Code Enforcement Officer to the Planning Program. The increase to the Parks Maintenance is to increase in temporary employees and water usage. The Interfund transfer and decrease to the Library is for the Library Improvement Capital Project. The Interfund transfers also include the to move the funding for the Code Enforcement Officer to the Community Development Fund.			
<b>Building Fund</b>			
Interfund transfers	\$ -	\$ (14,000)	\$ (14,000)
All other resources	<u>(5,221,428)</u>	-	<u>(5,221,428)</u>
Total increase in resources	<u>(5,221,428)</u>	<u>(14,000)</u>	<u>(5,235,428)</u>
Contingency	3,232,535	14,000	3,246,535
All other requirements	<u>1,988,893</u>	-	<u>1,988,893</u>
Net change in requirements	<u>\$ 5,221,428</u>	<u>\$ 14,000</u>	<u>\$ 5,235,428</u>
Interfund transfers revenue increase reflects additional resources for project management fees on capital improvement projects.			
<b>Community Development Fund</b>			
Interfund Transfers	\$ (2,641,378)	\$ (263,885)	\$ (2,905,263)
Charges for Services	(660,400)	(140,000)	(800,400)
All other resources	<u>(3,009,007)</u>	-	<u>(3,009,007)</u>
Total increase in resources	<u>(6,310,785)</u>	<u>(403,885)</u>	<u>(6,714,670)</u>
Planning	\$ 1,018,372	\$ 20,300	\$ 1,038,672
Contingency	1,570,657	383,585	1,954,242
All other requirements	<u>3,721,756</u>	-	<u>3,721,756</u>
Net change in requirements	<u>\$ 6,310,785</u>	<u>\$ 403,885</u>	<u>\$ 6,714,670</u>
Interfund transfers revenue increase reflects additional resources for project management fees on capital improvement projects and the increase to the Planning Subsidy from the General Fund. The Planning program is increased for the move of the Code Enforcement Officer.			
<b>Road Operating Fund</b>			
Interfund transfers	\$ 842,416	\$ 255,375	\$ 1,097,791
Contingency	721,606	(255,375)	466,231
All other requirements	<u>1,144,751</u>	-	<u>1,144,751</u>
Net change in requirements	<u>\$ 2,708,773</u>	<u>\$ -</u>	<u>\$ 2,708,773</u>
Interfund transfer requirements reflect funding of the following capital improvement project: Exit 283 Congestion Improvements.			
<b>Water Operating Fund</b>			
Water Treatment	\$ 1,460,628	\$ 150,000	\$ 1,610,628
Interfund Transfers	1,543,581	132,318	1,675,899
Contingency	9,899,112	(282,318)	9,616,794
All other requirements	<u>6,188,087</u>	-	<u>6,188,087</u>
Net change in requirements	<u>\$ 19,091,408</u>	<u>\$ -</u>	<u>\$ 19,091,408</u>
Increase to the Water Treatment Plant will fund the replacement of degraded lamella tubes. Increase in interfund transfer requirements reflect funding for the following capital improvement projects: Water Rate and SDC Study, WWSP Coordination Project and the WTP Stormwater Outfall Temporary Repair. A net zero transfer will reallocate the funding between the Annual Water Distribution System and Water Treatment Plant Surge Tank and the Segment 3B Water Line Mitigation Site.			

## ATTACHMENT A

### NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>Sewer Operating Fund</b>			
Sewer Treatment	\$ 2,620,313	\$ 10,213	\$ 2,630,526
Contingency	10,778,732	(10,213)	10,768,519
All other requirements	7,495,798	-	7,495,798
Net change in requirements	\$ 20,894,843	\$ -	\$ 20,894,843
Increase to the Wastewater Treatment Plant will fund the replacement/repair of the dryer cooling screw.			
<b>Stormwater Operating Fund</b>			
Interfund transfers	\$ 1,939,729	\$ (205,000)	\$ 1,734,729
Contingency	912,085	205,000	1,117,085
All other requirements	1,334,574	-	1,334,574
Net change in requirements	\$ 4,186,388	\$ -	\$ 4,186,388
A decrease in interfund transfer requirements will correctly allocate the funding for the Stormwater Ops Allocation to Charbonneau project.			
<b>Water Capital Projects Fund</b>			
Interfund transfers	\$ (1,905,636)	\$ (239,468)	\$ (2,145,104)
All other resources	(299,875)	-	(299,875)
Total increase in resources	\$ (2,205,511)	\$ (239,468)	\$ (2,444,979)
Water capital projects	1,919,724	189,993	2,109,717
Interfund Transfers	209,958	49,475	259,433
Contingency	75,829	-	75,829
Net change in requirements	\$ 2,205,511	\$ 239,468	\$ 2,444,979
The interfund transfers and the corresponding requirements for water capital projects and transfers to other funds are for the following projects: Water Rate and SDC Study, WWSP Coordination, Water SDC Reimbursement and the WTP Stormwater Outfall Project. A net zero transfer will reallocate the funding between the Annual Water Distribution System, Water Treatment Plant Surge Tank and the Segment 3B Water Line Mitigation Site.			
<b>Sewer Capital Projects Fund</b>			
Interfund transfers	\$ (4,642,481)	\$ (343,350)	\$ (4,985,831)
All other resources	(15,858)	-	(15,858)
Total increase in resources	\$ (4,658,339)	\$ (343,350)	\$ (5,001,689)
Sewer capital projects	4,133,814	300,000	4,433,814
Interfund Transfers	436,060	43,350	479,410
Contingency	88,465	-	88,465
Net change in requirements	\$ 4,658,339	\$ 343,350	\$ 5,001,689
The interfund transfers and the corresponding requirements for sewer capital projects and transfer requirements are for the following capital projects: Boeckman Rd Sanitary Improvements-Frog Pond and Sewer SDC Reimbursement.			
<b>Streets Capital Projects Fund</b>			
Interfund transfers	\$ (245,000)	\$ (2,609,000)	\$ (2,854,000)
All other resources	(11,536,788)	-	(11,536,788)
Total increase in resources	\$ (11,781,788)	\$ (2,609,000)	\$ (14,390,788)
Streets capital projects	9,715,423	2,380,500	12,095,923
Interfund Transfers	955,899	228,500	1,184,399
Contingency	1,110,466	-	1,110,466
Net change in requirements	\$ 11,781,788	\$ 2,609,000	\$ 14,390,788
The interfund transfers and the corresponding requirements for street capital projects and transfers to other funds is for the following projects: Kinsman Rd Ext-Barber to Boeckman, Exit 283 Congestion Improvements, Street SDC Reimbursement and Boeckman Rd Street Improvements-Frog Pond. A net zero dollar adjustment will move excess funding from the Signal Improvements and SI-01&02 Clutter/Grahams Ferry Intersect to the 5 Year Monitoring, Barber Rd. Project.			
<b>Stormwater Capital Projects Fund</b>			
Interfund transfers	\$ (1,684,095)	\$ 205,000	\$ (1,479,095)
All other resources	(1,179,052)	(205,000)	(1,384,052)
Total increase in resources	\$ (2,863,147)	\$ -	\$ (2,863,147)
A reduction in transfers in is due to the funding of the Stormwater Ops Allocation for the Charbonneau project. A net zero dollar adjustment will move excess funding from the Willamette River Outfalls to the Garden Acres Road Stormwater System			

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### NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>Facilities/Information Services Capital Projects Fund</b>			
Interfund transfers	\$ (1,695,448)	\$ (384,535)	(2,079,983)
All other resources	(1,428,550)	-	(1,428,550)
Total increase in resources	<u>\$ (3,123,998)</u>	<u>\$ (384,535)</u>	(3,508,533)
Facilities/Information Services capital projects	\$ 2,904,223	\$ 350,000	\$ 3,254,223
Interfund Transfers	30,600	34,535	65,135
Contingency	189,175	-	189,175
Net change in requirements	<u>\$ 3,123,998</u>	<u>\$ 384,535</u>	\$ 3,508,533
The interfund transfers and the corresponding requirements for facilities/information services capital projects and transfer requirements is for the following capital project: Library Improvements			
<b>Parks Capital Projects Fund</b>			
Interfund transfers	\$ (5,037,768)	\$ (22,510)	\$ (5,060,278)
All other resources	(62,211)	-	(62,211)
Total increase in resources	<u>\$ (5,099,979)</u>	<u>\$ (22,510)</u>	\$ (5,122,489)
Parks capital projects	\$ 4,468,371	\$ 21,750	\$ 4,490,121
Interfund Transfers	495,543	760	496,303
Contingency	136,065	-	136,065
Net change in requirements	<u>\$ 5,099,979</u>	<u>\$ 22,510</u>	\$ 5,122,489
The interfund transfers and the corresponding requirements for parks capital projects and transfer requirements is for the following capital project: City Wide Parks Master Plan Update. A net zero dollar adjustment will move excess funding from the Ice Age Tonquin Trail and Parks SDC Reimbursement/Credit project to the I-5 Undercrossing project.			
<b>Water SDC Fund</b>			
Interfund Transfers	\$ 1,351,851	\$ 107,150	\$ 1,459,001
Contingency	6,681,068	(107,150)	6,573,918
Materials and Services	9,793	-	9,793
Net change in requirements	<u>\$ 8,042,712</u>	<u>\$ -</u>	\$ 8,042,712
The transfer to other funds is for the following projects: Water Rate and SDC Study and the WWSP Coordination projects. A net zero adjustment will move excess funding from the Water Treatment Plant Surge Tank project to the Segment 3B Water Line Mitigation Site.			
<b>Sewer SDC Fund</b>			
Interfund Transfers	\$ 3,010,067	\$ 343,350	\$ 3,353,417
Contingency	7,629,586	(343,350)	7,286,236
Materials and Services	6,325	-	6,325
Net change in requirements	<u>\$ 10,645,978</u>	<u>\$ -</u>	\$ 10,645,978
The transfer to other funds is for the following project: Boeckman Rd Sanitary Improvements, Frog Pond.			
<b>Street SDC Fund</b>			
Beginning Fund Balance	\$ 5,762,013	\$ 3,299,632	\$ 9,061,645
All other resources	4,250,374	-	4,250,374
Net change in resources	<u>\$ 10,012,387</u>	<u>\$ 3,299,632</u>	\$ 13,312,019
Interfund Transfers	\$ 7,908,622	\$ 2,353,625	\$ 10,262,247
Contingency	2,087,545	946,007	3,033,552
Materials and Services	16,220	-	16,220
Net change in requirements	<u>\$ 10,012,387</u>	<u>\$ 3,299,632</u>	\$ 13,312,019
The Beginning fund balance is being restated from budget to actual to allow for the funding of approved capital projects. The transfer to other funds is for the following projects: Kinsman Rd Ext-Barber to Boeckman, Exit 283 Congestion Improvements and Boeckman Rd Street Improvements, Frog Pond. A net zero adjustment will move excess funding from the Signal Improvement and SI-01&02 Clutter/Grahams Ferry Intersect projects to the 5 Year Monitoring at Barber Rd.			

**ATTACHMENT A**  
**NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY**

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>Stormwater SDC</b>			
Interfund Transfers	\$ 243,738	\$ -	\$ 243,738
Contingency	3,035,411	-	3,035,411
Materials and Services	2,652	-	2,652
Net change in requirements	\$ 3,281,801	\$ -	\$ 3,281,801
A net zero adjustment will move excess funding from the Willamette River Outfalls project to the Garden Acres Road Stormwater System project.			
<b>Parks SDC Fund</b>			
Interfund Transfers	\$ 4,671,693	\$ 22,510	\$ 4,694,203
Contingency	3,652,811	(22,510)	3,630,301
Materials and Services	3,928	-	3,928
Net change in requirements	\$ 8,328,432	\$ -	\$ 8,328,432
The transfer to other funds is for the following project: Citywide Parks Master Plan Update. A zero dollar adjustment will move excess funding from the Ice Age Tonquin Trail and Parks SDC Reimbursement/Credit projects to the I-5 Undercrossing project.			