

## **RESOLUTION NO. 2778**

### **A RESOLUTION OF THE CITY OF WILSONVILLE AUTHORIZING THE SOLE SOURCE SELECTION OF THE NATIONAL RESEARCH CENTER FOR THE 2020 and 2022 NATIONAL CITIZEN SURVEY.**

WHEREAS, the National Research Center (NRC), in partnership with the International City Managers Association (ICMA), created the National Citizen Survey to benchmark about 600 cities around the country and have a comparable and standard approach to their survey; and

WHEREAS, the it is a best practice to conduct a regular citizen survey and benchmark progress over time; and

WHEREAS, the City has used the National Citizens Survey since 2012 to conduct a biennial citizen survey, most recently in 2018, to produce a consistent survey with the ability to conduct empirical analysis; and

WHEREAS, The City may sole-source procurements without competition when it is determined that one of four (4) criteria outlined in ORS 279B.075 are met based on written findings; and

WHEREAS, the City finds that ORS 279B.075(2)(a), “That the efficient utilization of existing goods requires acquiring compatible good or services,” is met. The National Citizen Survey provides the City with a unique opportunity to consistently administer the survey and ask the same questions every other year. The NRC will compare our collected data to years past, since the data is compatible, allowing us to track our progress on important issues to the community; and

WHEREAS, the City finds that ORS 279B.075(2)(c), “That the good or services are for use in a pilot or an experimental project,” is met. The NRC gathers information about citizen’s perceptions about government service delivery as well as quality of life. They produce a consistent biennial survey with the ability to conduct empirical analysis, and

WHEREAS, the City finds that ORS 279B.075(2)(d), “Other findings that support the conclusion that the goods or services are available from only one source,” is met. NRC is the only company that works with the ICMA to survey local jurisdictions throughout the country and NRC has historically been the only company to provide this service to the City; and

WHEREAS, the total projected contract cost to perform surveys in 2020 and 2022 is \$35,650.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

1. Findings. The City Council incorporates and adopts the above recitals and the staff report accompanying this Resolution as if fully set forth.
2. The City Council approves the sole source selection of the National Research Center the 2020 and 2022 citizen surveys, subject to the seven-day waiting period before executing the contract as required by the City's Purchasing Procedures Manual.
3. This resolution becomes effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 16<sup>th</sup> day of December 2019, and filed with the Wilsonville City Recorder this date.

  
TIM KNAPP, MAYOR

ATTEST:

  
Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor Knapp	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Excused
Councilor Linville	Yes